

Save time with self-service

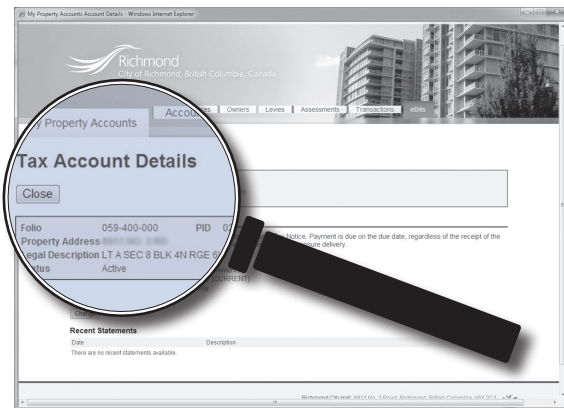
Everything related to property taxes can be handled without leaving your home.

The City's My Property Accounts electronic service offers the ease and convenience of:

- Receiving tax and utility bills by email and claiming your grant online.
- Viewing current and historical tax or utility transactions on your account.
- Viewing historical metered water consumption data.
- Reprinting past statements when needed.

To use this service:

- Go to <https://richmond.ca/cityhall/finance/rates/manage-taxaccount>.
- If you choose to receive future tax and utility bills by email, hard copies will no longer be mailed (unless you cancel electronic billing).



My Property Accounts electronic service makes it easy to receive bills by email, view information online and reprint past statements.

Avoid waiting in line



Pay online with your credit card (fees apply) at www.richmond.ca/paytaxes. Please refer to the credit card payment section of this pamphlet.



Pay at your financial institution:

- Via internet or telephone banking, bank machine/ATM or in person.
- Financial institutions will not accept your home owner grant application forms. Please refer to the home owner grant section of this pamphlet for instructions.



Pay by mail to City of Richmond, PO Box 94351, Richmond, BC, V6X 8A8.

- Postmarks are not accepted as the payment date.
- Do not mail cash.



Pay via the drop box at City Hall
6911 No. 3 Road

Pay in person



Pay in person at City Hall
Monday – Friday, from 8:15 a.m. – 5:00 p.m.

- Due to the volume of tax payers, wait times may be longer than anticipated. Limited parking spaces are available, with time restrictions.
- City Hall cashiers do not accept credit cards for payment.

Tip: To save time, have cheques and grant applications completed before arriving at City Hall.

Please note: the City reserves the right to request additional information concerning cash payments under the Financial Transactions and Reports Analysis Centre of Canada (FINTRAC) requirements.

2018 property taxes are due Tuesday, July 3, 2018

Penalties on unpaid taxes

A 5% penalty is applicable to current unpaid taxes after July 3, 2018 and an additional 5% is applied after September 4, 2018.

Contact information

City of Richmond Tax Office

T: 604-276-4145

E: TaxDept@richmond.ca

W: www.richmond.ca/tax

Other taxing agencies

BC Assessment	1-866-825-8322
Metro Vancouver	604-432-6200
Municipal Finance Authority.....	250-383-1181
Province of BC (School Tax)	1-888-355-2700
TransLink	604-953-3333

April 2018

City of Richmond

6911 No. 3 Road, Richmond, BC V6Y 2C1

Telephone: 604-276-4000

www.richmond.ca



2018 Property Tax Information

Due date:
Tuesday, July 3, 2018

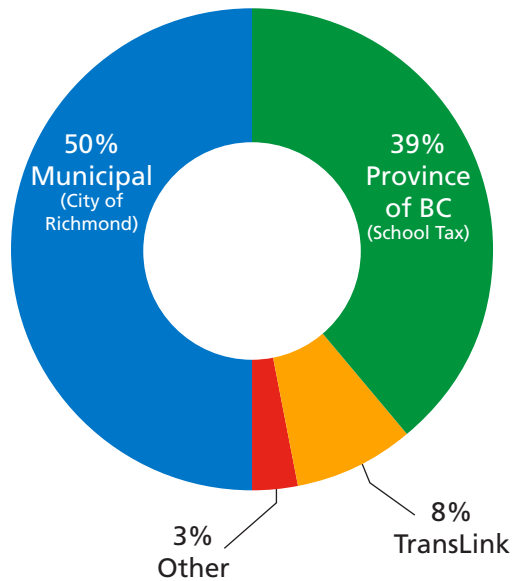


Your tax bill

Property taxes are based on the assessment values set by BC Assessment. Our short video at www.richmond.ca/propertyassessment can give you a better understanding of how your tax bill is calculated.

The City of Richmond receives approximately half of the property taxes you pay. The rest goes to different agencies such as the Province of BC (school tax), TransLink, BC Assessment Authority, Metro Vancouver and the Municipal Finance Authority. The City has no control over the amounts requested by these agencies.

Breakdown of your property tax bill

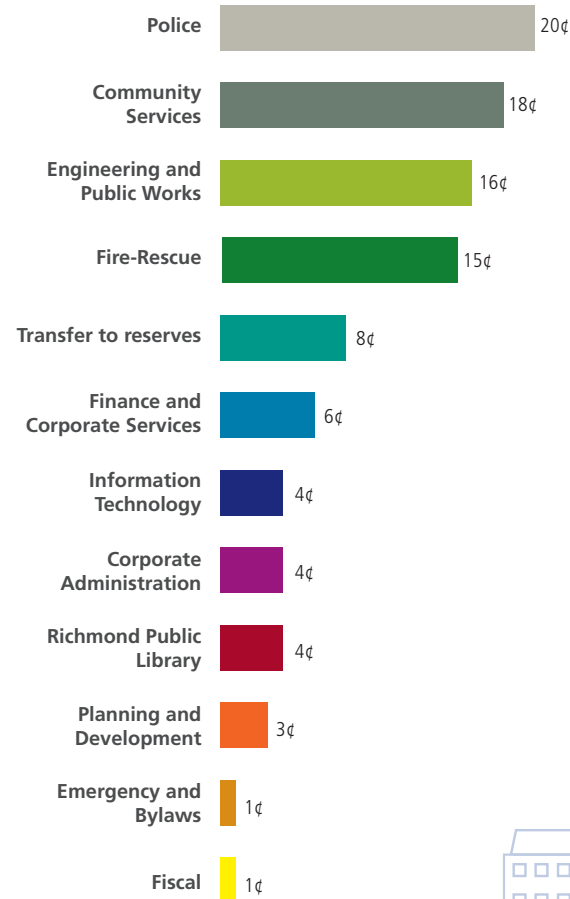


City services

General City services provided include: public safety, arenas, aquatics, parks, child care, community centres, senior services, social planning, affordable housing, land-use planning, sustainability, heritage, roads, dykes, policy planning, economic development, building approvals, arts & culture, libraries, and City administration. Further details about these and other services can be accessed at:

<https://www.richmond.ca/services>.

Breakdown of your municipal tax dollar



How to reduce payment or defer taxes

Home owner grant

The grant threshold for 2018 is \$1,650,000. The grant is reduced for assessment values over this amount.

There are two ways to apply for your home owner grant:

1. Online through the City's secured website at www.richmond.ca/homeownergrant. Please retain the confirmation number as a receipt of the application.
2. Complete the application in full on the bottom of the tax notice and return it to City Hall.

If eligible, property owners must claim the grant every year before the due date.

For more information, call Home Owner Grant Administration at 1-888-355-2700 or visit www.gov.bc.ca/homeownergrant.

Property tax deferment program

The Province offers a low interest loan program designed to help qualified BC home owners pay their annual property tax.

Two options available are:

1. Regular Property Tax Deferment Program for:
 - Owners age 55 or older in the current year;
 - A surviving spouse of any age; or
 - A person with disabilities
2. Families with Children Tax Deferment Program

To get more information about the program and application forms:

- Visit www.gov.bc.ca/propertytaxdeferment
- Visit a Service BC centre or call 604-660-2421

Tax deferment application forms are also available at Richmond City Hall.

Completed deferment application forms must be submitted to the City of Richmond Tax Office by Tuesday, July 3, 2018.

Online credit card payment (fees apply)

For your convenience, the City accepts online credit card payments for your property tax and utility balances. A fee of 1.75% of your tax or utility amount will be added to your payment to offset the credit card companies' service charge to the City.

Credit card payments can be made through the City's website at www.richmond.ca/paytaxes.

Please have your My Property Accounts login or your tax bill ready.

Kiosk

A payment kiosk is available at City Hall for electronic home owner grant applications and/or online credit card payments.

Preauthorized Withdrawals (PAWS) monthly payment plan

Why not put aside some money each month for next year's property taxes?

This program offers:

- Fixed monthly payments
- Interest on your money

For details visit www.richmond.ca/paytaxes.

To maximize the benefits of pre-paying your 2019 property taxes, submit your form by Tuesday, July 17, 2018.

Penalties on unpaid taxes

A 5% penalty is applicable to current unpaid taxes after July 3, 2018 and an additional 5% is applied after September 4, 2018.