



www.richmond.ca

Date: _____

Project Location: _____

Purpose of Application: _____

The following items have been submitted, are to be provided later, or are specifically exempted from the *Development Permit Application*.

	Submitted	To Be Provided Later	Exempted <small>*renovations & minor projects only</small>
A letter outlining the proposal in full (design rationale)			
Site Survey Plan as prepared by a Registered BC Land Surveyor			
8 sets of the following plans – Standard Architectural Scale in <u>Metric</u>			
1. Site Plan as prepared by an Architect or Engineer			
2. Floor Plans as prepared by an Architect			
3. F.A.R. Tracing Overlays (with detailed calculations and summary of all floor areas and exclusions)			
4. Elevations as prepared by an Architect			
5. Landscape Plans as prepared by a Landscape Architect			
6. Perspectives and Renderings *may be submitted at the ADP stage			
7. Model of proposed development (label applicant and address on model) <small>*may be submitted at the ADP stage</small>			
8. Context Plan showing proposed building(s) and its relationship to existing urban context			
1 set of reduced (11" x 17") plans			
Proof of Ownership (Free Holder Transfer Form A) or Corporate Certificate and list of Directors			
Letter of Authorization (if applicable)			
Site Profiles as required under the Waste Management Act <small>*exempted where there is a Rezoning Application</small>			