

# ATTENTION:

## Cross Connection Control Testers

### CCC Tester Gauge Calibration Report Policy

**It is the responsibility of the water purveyor** to ensure that the testing of backflow prevention devices is being conducted with properly calibrated backflow test gauges. BCWWA will continue to advise CCC testers that gauges require annual calibration in order to remain effective.

As the water purveyor, the City of Richmond must request that Backflow Assembly Test Reports include mechanical test kit calibration information to be completed by a licensed tester and **submit a copy of the calibration report annually** to the City of Richmond, Plumbing/Gas Inspection Section by one of the following methods:

Email: [llukacs@richmond.ca](mailto:llukacs@richmond.ca)

Phone: 604-276-4043

Mail: 6911 No. 3 Road, Richmond, BC V6Y 2C1

### Fee Paid Sticker

The **annual renewal fee** for **2024** is **\$27.50** (no tax).

Affix the City issued decal to the backflow assembly test report and mail to the **Plumbing/Gas Inspection Section**. Or, mail the test report along with a cheque and a copy will be **emailed** to you along with payment receipt.

For credit card payments, email the test report(s) to [permitsinfo@richmond.ca](mailto:permitsinfo@richmond.ca) (a 2% fee will be applied).

**NOTE:** *As of January 1, 2022, we will no longer mail copies of the test report by Canada Post. Therefore, please ensure the email address is completed on the bottom of the test report.*