

## Licensing Information

All dogs over the age of eight (8) weeks must be licensed. The licence tag (metal disc and decal) must be visible and attached to a **secure** collar.

Dog licence fees are subject to change annually per the Consolidated Fee Bylaw 8636.

A non-refundable dog licence (metal disc and decal) can be obtained from the options listed below:

- **Online:**  
[www.richmond.ca](http://www.richmond.ca)  
(Visa or MasterCard)
- **In person:** City Hall (main floor)  
(Visa, Mastercard, Debit, cheque or money order)
- **By mail:** c/o City of Richmond,  
Attention: Dog Licensing  
6911 No. 3 Road, Richmond, BC V6Y 2C1  
(cheque or money order ONLY)
- **Drop Box:** Richmond City Hall Plaza,  
6911 No. 3 Road, (cheque or money order ONLY)

**\*Effective February 2022, City Hall no longer accepts cash payments.**

## Contact Information

Dog Licensing ..... 604-247-4633

Email: [doglicence@richmond.ca](mailto:doglicence@richmond.ca)

To report a problem or for general inquiries, call the BCSPCA at 604-709-4668 or email at [animalservicesrequest@richmond.ca](mailto:animalservicesrequest@richmond.ca).

To report a dog attack in progress, call 9-1-1.

For further information, please visit our website: [www.richmond.ca](http://www.richmond.ca)



# Information for Dog Owners Know Your Responsibilities Under the Bylaw



*This pamphlet is for your convenience and summarizes key parts of the Animal Control Bylaw No. 7932 and Dog Licencing Bylaw 7138. This is not a legal document. Certified copies of the original bylaw should be consulted for all interpretations/applications of the bylaw.*

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### City of Richmond

6911 No. 3 Road, Richmond, BC V6Y 2C1

Telephone: 604-276-4000

[www.richmond.ca](http://www.richmond.ca)

rev. May 29, 2023

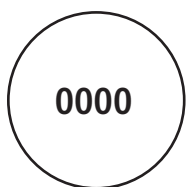
Animal Protection Services

[www.richmond.ca](http://www.richmond.ca)

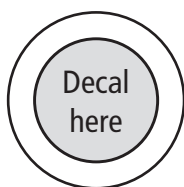
Thank you for purchasing your City of Richmond dog licence. Please find enclosed your new permanent dog tag and decal.

The silver tag you received has a number stamped onto it, this is now your *permanent dog tag number*. This number has been assigned to your dog for his/her lifespan and **the tag must be visible on your dog's collar at all times.**

Each year you will receive a decal to attach to the back of the permanent tag (see illustration below). The numbered side should face forwards when attached to your dog's collar. The decal is made of durable material and will last through out the licencing year.



Front of tag



Back of tag

**A dog licence is valid for a calendar year and not from the date of purchase.**

**Every owner of a Dangerous Dog must:**

- ensure that the dog is not allowed off the owner's property unless the dog is:
  - on a leash;
  - muzzled; and
  - under the care and control of an owner, who is 19 years of age or older;
- ensure the dog is securely confined at all times, either indoors or in an enclosure, while the dog is on the owner's property or controlled by the owner.
- **no owner may permit a dangerous dog to be off-leash and unmuzzled.**

## Off-Leash Dog Areas

Please visit the City's website for designated dogs off-leash locations: [www.richmond.ca](http://www.richmond.ca)

### Dog owners must:

- let their dog off-leash in designated areas **only**, dogs must be on leash prior to entering and upon leaving the off-leash area;
- carry a leash at all times;
- clean up after their dog;
- keep effective verbal control of dog, be able to see dog at all times;
- ensure that dogs visibly display their current dog licence;
- immediately leash their dog at the first sign of aggressive and/or inappropriate behaviour;
- no owner may have more than three (3) dogs off-leash at any one time;

### How to Cancel your Dog Licence

It is the owner's responsibility to contact our office if:

- your dog has passed away;
- you gave your dog to another person;
- you have moved out of the City of Richmond.

To cancel your dog licence account, email [doglicence@richmond.ca](mailto:doglicence@richmond.ca) or call 604-247-4633.

## "Poop & Scoop"

Dog owners are responsible for immediate removal of any dog excrement deposited by his/her dog on any property that is not their own. Disposal of excrement must be done on/at the owner's property in a sanitary manner.

Please be a responsible dog owner and carry doggy bags with you when walking your dog!

## Leashing & Controlling Your Dog

Dog owners may not permit their dogs to run at large. Every owner of a dog must keep their dog on a leash at all times while on any street or public place, except in designated off-leash areas.

## Number of Dogs per Home

The City of Richmond has a limit of three (3) dogs per one or two family dwelling and a maximum of two (2) dogs per multiple family dwelling.

## Barking Dogs

It is an offence to have any dog which by its noises unduly disturbs the peace of a person(s) in the surrounding neighbourhood.

**Failure to pay your dog licence or dog licence renewal fee will incur a late fee and violation notices may be issued.**