

# How to pay your property taxes



## Online credit card payment

- [www.richmond.ca/PayTaxes](http://www.richmond.ca/PayTaxes).
- A service fee of 2% will be applied.



## At your financial institution

- Via online or telephone banking, bank machine/ATM or in person.
- Please allow a minimum of two business days for your payment to reach us.
- Keep your bank receipt as proof of payment.



## By mail

- Mail your cheque early and leave extra time for delivery.
- Postmarks are not accepted as proof of on-time payment.
- Mail lost or delayed by Canada Post will be subject to penalty.
- Write your folio number on the front of the cheque.
- Cheques can be post-dated to the due date and sent to:

City of Richmond  
Attn: Tax Department  
6911 No. 3 Road, Richmond BC,  
V6Y 2C1



## In the drop box at Richmond City Hall

- 6911 No. 3 Road (located at the west entrance).
- Payments dropped off after midnight on July 4, 2023 will be subject to a penalty.
- **Do not deposit cash as it will not be processed.**



## In person at Richmond City Hall

- Business hours are Monday to Friday, 8:15 a.m. to 5:00 p.m. (closed on Statutory holidays)
- Credit card payments will be charged a 2% service fee.
- Debit card and cheque payments accepted.
- **The City does not accept cash payments.**
- Due to the volume of taxpayers, wait times may be longer than anticipated.



## Pre-authorized withdrawals (PAWS)

Make sure your taxes are always paid on time by signing up for our pre-authorized withdrawals program. It offers fixed monthly payments and interest is earned on your prepayments.

To begin the convenience of **prepaying your 2024 property taxes**, submit your application before Thursday, July 13, 2023.

**NOTE:** The current year's taxes must be paid on or before the due date before making a pre-authorized withdrawals application.

For details, visit [www.richmond.ca/PayTaxes](http://www.richmond.ca/PayTaxes)



## MyRichmond

### One Step, A Whole City

Register now to access your City services in one place, with one password at [www.richmond.ca/MyRichmond](http://www.richmond.ca/MyRichmond).

Log in to view your:

- Property tax notice
- Account information
- Subscription for e-billing
- Utility bill
- Consumption history

To see how your municipal taxes are calculated, visit [www.richmond.ca/tax](http://www.richmond.ca/tax) > Understanding Your Tax Bill.

# 2023 property taxes are due on **Tuesday, July 4, 2023**

## Penalties on unpaid taxes

There are two 5% penalties that are applied to current unpaid taxes — the first after Tuesday July 4, 2023, the second after Tuesday September 5, 2023.

## Contact us

### Tax Department

The Tax Department can be reached easily by phone or email

Monday to Friday, 8:15 a.m. to 5:00 p.m.  
604-276-4145 | [TaxDept@richmond.ca](mailto:TaxDept@richmond.ca)  
[www.richmond.ca/tax](http://www.richmond.ca/tax)

## Contact other taxing agencies

### BC Assessment Authority

1-866-825-8322 | [www.bcassessment.ca](http://www.bcassessment.ca)

### Metro Vancouver

604-432-6200 | [www.metrovancouver.org](http://www.metrovancouver.org)

### Municipal Finance Authority

250-383-1181 | [www.mfa.bc.ca](http://www.mfa.bc.ca)

### Province of BC

(School Tax, Additional School Tax, Speculation and Vacancy Tax)

1-888-355-2700

[www.gov.bc.ca/gov/content/taxes/property-taxes](http://www.gov.bc.ca/gov/content/taxes/property-taxes)

### TransLink

604-953-3333 | [www.translink.ca](http://www.translink.ca)

April 2023

## City of Richmond

6911 No. 3 Road, Richmond, BC V6Y 2C1  
Telephone: 604-276-4000  
[www.richmond.ca](http://www.richmond.ca)



# 2023 Property Tax Information

Due date:  
**Tuesday, July 4, 2023**





## Your taxes at work

Your 2023 property taxes will help support important services and infrastructure projects such as:

- Police, Fire-Rescue and emergency programs.
- Investment in community facilities to ensure the safety and well-being of the community.
- Recreation and community centres, libraries and parks.
- The operation of child care facilities.
- Improvements to the City's cycling network, the Richmond Nature Park, and civic facilities.
- Community Social Development including a Poverty Reduction Planner, Social Equity Coordinator, and Recreation Fee Subsidy Program planning and administration.

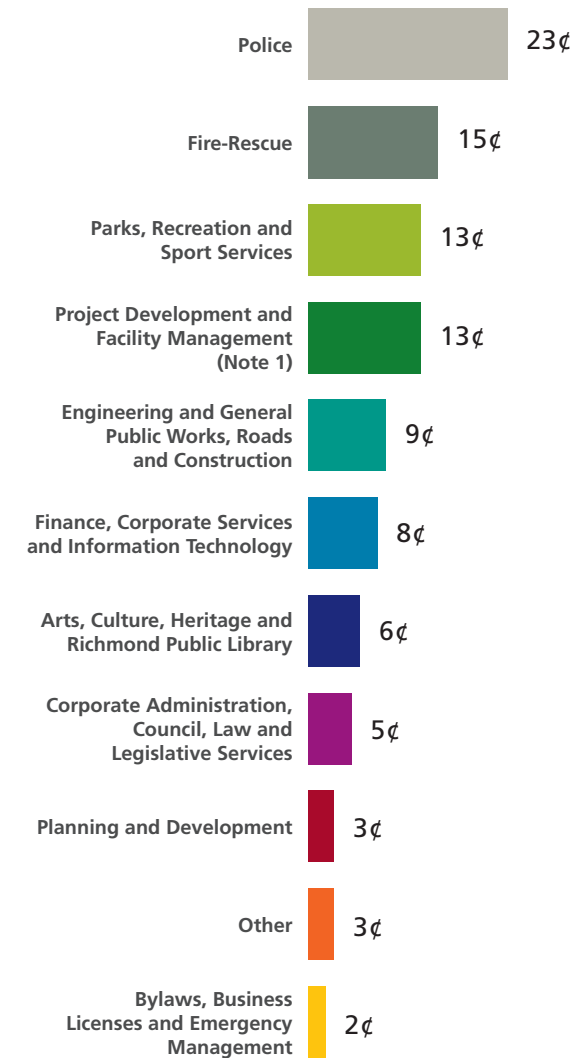
## How to claim your home owner grant

- The City no longer accepts home owner grant applications. The Province is responsible for administering all home owner grant applications in BC.
- Residential property owners must apply for their home owner grant online at [www.gov.bc.ca/homeownergrant](http://www.gov.bc.ca/homeownergrant).
- Keep your tax notice on-hand as it has the important account information you will need to claim the grant.
- If you are unable to apply online, call Home Owner Grant Administration at 1-888-355-2700 for assistance.
- If you did not claim last year's grant, please call 1-888-355-2700 or visit [www.gov.bc.ca/homeownergrant](http://www.gov.bc.ca/homeownergrant).
- Remember to claim your grant online after receiving the tax notice and before the due date to avoid a penalty.

## Your municipal tax dollars

Your annual property taxes collected by the City of Richmond funds municipal services and different agencies such as the Province of BC (School tax), TransLink, BC Assessment Authority, Metro Vancouver and the Municipal Finance Authority. These agencies provide their required tax rates and the City collects on their behalf.

### Your municipal tax dollar is broken down to fund the following:



Note 1: Includes Investment in Community Facilities Infrastructure Replacement needs.

## How to defer taxes

The Province of BC's property tax deferral program is a low interest loan designed to help qualified BC home owners pay their annual property taxes.

### Two options are available:

1. **Regular Property Tax Deferral Program for:**
  - Owners age 55 or older in the current year
  - A surviving spouse of any age
  - A person with disabilities

2. **Families with Children Tax Deferral Program**

For parents with a child:

- Under the age of 18
- Who is attending college or university
- Of any age who is designated as a person with disabilities under the Employment and Assistance for Persons with Disabilities Act.

To get more information about the program and the online application:

- Visit [www.gov.bc.ca/propertytaxdeferral](http://www.gov.bc.ca/propertytaxdeferral)
- Call 250-387-0555 or 1-888-355-2700

Property owners should apply for their home owner grant (if eligible) and must pay any prior year outstanding taxes, penalties or interest before submitting a deferral application or renewal for the current year.

Deferral applications must be submitted online at [www.gov.bc.ca/propertytaxdeferral](http://www.gov.bc.ca/propertytaxdeferral).



Together by David Jacob Harder, Minoru Centre for Active Living



Community by Dawn Lo, 2022, West Richmond Community Centre