



Business & Financial Services Department
Telephone: 604-276-4097
Fax: 604-276-4162

June 9, 2010
File: 02-0775-50-3964/Vol 01

Dear Sir/ Madame,

Re: Addendum #1 3964 Design, Supply & Installation of Playground Equipment at Walter Lee School

The following change is hereby made a part of the Quote Documents as fully and wholly as if the same were fully set for the therein:

Q1. Our insurance company is questioning the following: *“Under scope of work 14.2, they call for \$5,000,000 liability policy including 24 months completed operations and builders risk insurance. However, in their document they want us to sign, it only mentions the liability, so kind of a confusing situation. It might be their intention not have these additional requirements, but usually there is an amendment issued stating that. No problem with the 24 months completed operations and no problem for the builders risk as this would be covered under your installation floater. Can I suggest you call City of Richmond and determine which insurance specs they want?”*

Can you please clarify that for us? Many thanks.

A1. The General Conditions of Contract specifies the insurance requirements for the contract duration. For the RFQ response, please submit the documents as requested.

Q2. Is it possible to provide us with the Auto CAD versions of the site plans/drawings in the RFQs?

A2. Drawings are available by request however, CADD plans are approximate; actual dimensions and locations of site features must be verified on site.

Q3. Under #20 on page 5, you request that we specify ‘the cost to supply per component’. Is it really the component cost breakdown you require (eg. cable net climber, rail wall, steering wheel, etc.) or does that actually mean ‘per structure’ (eg a composite structure that consists of multiple components)?

A3. Quotations must be itemized, however, it is at the bidder's discretion how detailed the breakdown is to be. The more detail that is provided, the more it will aid the City in evaluating the bid. It is understood by the City that the itemized costs are only valid as part of the over all quotation.

Yours truly,

A handwritten signature in black ink, appearing to read 'S Dosanjh', written in a cursive style.

S Dosanjh for Kerry Gillis
Buyer II - Contracting Specialist
City of Richmond