



# City of Richmond

January 17, 2011  
File: 02-0775-50-4195/Vol 01

**Business and Financial Services  
Department  
Finance Division**  
Telephone: 604-276-4218  
Fax: 604-276-4162

**Attention: To All Proponents**

Dear Sir/Madame:

**Re: Request for Proposal 4195P Supply, Delivery and Implementation of Web-based Calendar - Addendum One**

This Addendum includes items of clarification, forms part of the Contract Documents and shall be read, interpreted and coordinated with all other parts. Please review and consider the following information in the preparation of your proposal:

Q1. What is the current CMS that the city is using?

A1. The City is currently using Active CMS (vendor website: <http://www.activenetwork.com/>).

Q2. May we recommend an alternate CMS option as long as it interfaces with the current website?

A2. You may recommend any software or platform for the calendar, as long as it interfaces smoothly with the rest of the website.

**Proponents must sign and include this Addendum with their submission.**

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**Signature, Name and Title**

Yours truly,

Sumita Dosanjh  
*Buyer II - Contracting Specialist*