



City of Richmond

April 16, 2012

File: 02-0775-50-4217/Vol 01

Business and Financial Services Department

Finance Division

Telephone: 604-276-4218

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Attention: To All Proponents

Dear Sirs:

**Re: Request for Proposal 4217P – Vending Machine Services for Public Recreation
Facilities in the City of Richmond - Addendum One**

This Addendum includes items of clarification; forms part of the Contract Documents and shall be read, interpreted and coordinated with all other parts. Please review and consider the following information in the preparation of your proposal:

Q1. The RFP states the City would like both Coke and Pepsi in the machines. The sites and all the community centres have Pepsi products and machines. The Aquatic and Arena Facilities for the most part have both Coke and Pepsi machines. Will this arrangement carry forward to new contract? Or will non branded pop machines have to be purchased instead.

A2. For clarification of Section 11.1 Base Proposal, every Location must have at least one generic cold drink machine which is stocked with both Pepsi and Coke products.

Proponents must sign and include this Addendum with their submission.

Signature, Name and Title

Yours truly,

Sumita Dosanjh, SCMP
Buyer II - Contracting Specialist