



## City of Richmond

April 1, 2011  
File: 02-0775-50-4225/Vol 01

**Business and Financial Services  
Department  
Finance Division**  
Telephone: 604-276-4218  
Fax: 604-276-4162

**Attention: To All Bidders**

Dear Sir/Madame:

**Re: Request for Quotation 4225Q – On Call Plumbing Contractor - Addendum 1**

This Addendum includes items of clarification, forms part of the Contract Documents and shall be read, interpreted and coordinated with all other parts. Please review and consider the following information in the preparation of your proposal:

We may require multiple sites to be service at one time. Please submit a company profile outlining the size of your company with number of staff employed.

Contract terms have been revised to:

**June 1, 2011 – May 31, 2012**  
**June 1, 2012 – May 31, 2013 (optional one year term)**  
**June 1, 2013 – May 31, 2014 (optional one year term)**  
**June 1, 2014 – May 31, 2015 (optional one year term)**

PART D – QUOTATION FORM

**Quotation Form**

Purchasing Section  
City of Richmond  
6911 No. 3 Road  
Richmond, BC V6Y 2C1

**The undersigned Bidder, having carefully read and examined the Instructions to Bidders, General Conditions, Requirements, Quotation Form, and Undertaking of Liability Insurance and having full knowledge of the work required, does hereby offer to provide all necessary materials in strict accordance with the Requirements and to do all therein called for on the terms and conditions and under the provisions therein set forth at the:**

Name of Bidder: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone No: \_\_\_\_\_

Name, Signature, and  
Title of Signing Officer: \_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

E-mail: \_\_\_\_\_

Web Address: \_\_\_\_\_

**Bidders must sign and include this Addendum with their submission.**

\_\_\_\_\_  
**Signature, Name and Title**

Yours truly,

Daianna Panni  
*Buyer I*

DP:dp

pc: