



City of Richmond

Business and Financial Services Department
Finance Division
Telephone: 604-276-4218
Fax: 604-276-4162

April 17, 2012

Attention: To All Proponents

Re: 4234Q Armoured Car Services - Addendum # 1

This addendum forms part of the Contract Documents and shall be read, interpreted and coordinated with all other parts. Please review and consider the following information in the preparation of your Request for Quotation:

Questions and Clarifications:

On Page 22, Part D - Additional Information:

Q1) Will this section be evaluated in the RFQ process?

A1) All information received by the City of bidders for this RFQ will be reviewed.

Q2) Can you provide information on the volume of coins and frequency? Daily, weekly etc ?

A2) The City cannot provide this information at this time.

Q3) Will the services outlined in "Additional Information" be included in the award and will all services be awarded as whole?

A3) It is the City's intention to award all of the requirement to the successful contractor.

Q4) Is same-day deposit mandatory ?

A4) Upon request by the Participating Members, same-day deposits are mandatory.

Along with the “Armoured Car Services Locations and Amounts” document, bidders **must** supply with their bid, the following information:

- 1) A Corporate profile of their firm outlining its history and philosophy
- 2) A list of the Armoured Cars pertaining to the areas listed on the Locations and Amounts document, and their year, make, model and condition
- 3) A list of their Company’s sustainability initiatives and accomplishments
- 4) Insurance documents as outlined on Page 19, Part C – Special Conditions, Section 8 – Comprehensive General Liability Insurance and on Page 20, Section 9 – Comprehensive Crime & Fidelity Insurance

Please acknowledge receipt of this addendum by submitting a signed copy with your response.

Signature

Print Name & Title

Date

Yours truly

Daianna Panni
Buyer