



## City of Richmond

April 27, 2011  
File:

**Business and Financial Services  
Department  
Finance Division**  
Telephone: 604-276-4218  
Fax: 604-276-4162

**Attention: To All Bidders**

Dear Sir/Madame:

**Re: Request for Quotation 4235Q – Supply and Delivery of Uniform, Accessories and Recreational Clothing for Richmond Fire-Rescue - Addendum 2**

This Addendum includes items of clarification, forms part of the Contract Documents and shall be read, interpreted and coordinated with all other parts. Please review and consider the following information in the preparation of your proposal:

Correction: Page 23

T-Shirts (Short and Long Sleeves): Maple leaf logo is only required on short sleeve T-Shirts.

**The following three pages are:**

- 1) Artwork for short and long sleeves T-Shirts
- 2) Artwork for shorts and sweat pants
- 3) Artwork for sweat shirts

Artwork may slightly vary in size once awarded. Awarded suppliers will confirm sizing of logos with Richmond Fire-Rescue before printing of goods.



1 color left chest  
3.5" x 2.5"  
white on navy

# RICHMOND FIRE-RESCUE

1 color back  
12" x 4"  
white on navy



1 color right sleeve  
3.5" x 1.5"  
white on navy





left leg

4" wide x 1.38" tall

**RICHMOND  
FIRE-RESCUE**



left chest - 3.5" wide x 2.6" tall  
back print - 12" wide x 4.1" tall

**Bidders must sign and include this Addendum with their submission.**

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**Signature, Name and Title**

Yours truly,

Daianna Panni  
*Buyer I*

DP:dp  
pc: