



# City of Richmond

April 5, 2011  
File:

**Business and Financial Services  
Department  
Finance Division**  
Telephone: 604-276-4218  
Fax: 604-276-4162

**Attention: To All Bidders**

Dear Sir/Madame:

**Re: Request for Quotation 4249Q SUPPLY & DELIVERY OF ONE (1) AERIAL LIFT  
ELECTRICAL TRUCK - Addendum No. 1**

This Addendum includes items of clarification, forms part of the Contract Documents and shall be read, interpreted and coordinated with all other parts. Please review and consider the following information in the preparation of your quotation:

Q1. The measurement of 47'4 – is that to the bottom or the top of the basket?

A1. It is to the bottom of the basket.

**Bidders must sign and include this Addendum with their submission.**

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**Signature, Name and Title**

Yours truly,

Sumita Dosanjh  
*Buyer II - Contracting Specialist*

SD:sd