



# City of Richmond

May 5, 2011  
File: 4296Q

**Business and Financial Services Department**  
Finance Division  
Telephone: 604-276-4218  
Fax: 604-276-4162

**Attention: To All Bidders**

Dear Sirs:

**Re: Request for Quotation 4296Q – Supply and Installation of Play Ground Equipment at Blundell and Dixon Schools - Addendum One (1)**

This Addendum includes items of clarification; forms part of the Contract Documents and shall be read, interpreted and coordinated with all other parts. Please review and consider the following information in the preparation of your Quotations:

- Q.1 Page 22, Section 4.0 Schedule states: Installation shall be completed within two (2) weeks of contract award with a firm completion deadline of July 22, 2011. Installation dates will be confirmed once the contract is awarded. Please confirm that you want the project completed within 2 weeks of contract award. This makes things very tight with shipping from the manufacturer. If so, what is the expected award date for this contract?
- A.1 Subsection 4.1 should read: Installation shall be completed by no later than July 22, 2011.
- Q.2 Regarding page 28, Figure two (2) and page 30, Figure 4: Are there DWG files available for these site plans?
- A.2 The applicable drawing files are available with this Addendum on BC Bid; please see this Addendum at <http://www.bcbid.gov.bc.ca/open.dll/welcome?language=En> to access the files in CADD format.

Yours truly,

Kerry Lynne Gillis  
*Buyer II*

KG:kg

pc: Doug Shearer Park Planner, Parks Planning & Design