



# City of Richmond

June 8, 2011  
File: 02-0775-50-4297/Vol 01

**Business and Financial Services Department**  
Finance Division  
Telephone: 604-276-4218  
Fax: 604-276-4162

**Attention: To All Respondents**

Dear Madame/Sir:

**Re: Request for Expression of Interest 4297 EOI – Provision of an Inventory Management Solution to Stores - Addendum Two**

This Addendum includes items of clarification forms part of the Contract Documents and shall be read, interpreted and coordinated with all other parts. Please review and consider the following information in the preparation of your Expressions of Interest:

**I. Questions and Answers**

- Q.1 Is the Stores presently using an inventory management system for automation of its daily activities?  
A.1 Yes.
- Q.2 If yes, what is the name of the system?  
A.2 PeopleSoft Financials 9.0.
- Q.3 If yes, is the City open to its replacement (that is to replace the existing system in use at Stores) or does (the Successful Respondent) have to develop an interface to it in order to provide the City with vendor-managed stock?  
A.3 No, any solution proposed must interface with PeopleSoft Financials 9.0.
- Q.4 Is the City looking to automate management of products in Appendix A of the EOI only or (is there) possibly more to follow?  
A.4 The City may add more items (approximately 500 - 1000 items in total).

Yours truly,

A handwritten signature in black ink, appearing to be 'Kerry Lynne Gillis', written in a cursive style.

Kerry Lynne Gillis  
*Buyer 2*

KG:kg

pc: Paul Bath, Acting Supervisor, Stores