



City of Richmond

October 5, 2011

File:

Business & Financial Services Department
Finance Division
Telephone: 604-276-4218
Fax: 604-276-4162

Re: Notice of Intent to Contract - 4354F - HVAC Contractor

The City of Richmond intends to enter into a contract with Airon Heating and Air Conditioning Ltd. for the service and repair on existing HVAC and associated Building Automation Controls Systems. This contract includes possible installation of new HVAC systems and associated Building Automation Controls Systems. Contract is valid for repairs or new installations up to approximately \$ 75,000.00 per repair/installation.

The contract is valued at approximately \$500,000.00. The contract term is one year.

Anyone requesting more information and/or requesting that this contract be offered by way of a public competitive procurement process is asked to contact Syd Stowe, Manager, Purchasing, in writing by email to purchasing@richmond.ca.

Closing Date and Time: **12:00 PM, Local Time, Friday October 14, 2011.**

Yours truly,

Daianna Panni
Buyer I

ddp