



City of Richmond

October 20, 2010
File: 10-6050-01/2011-Vol 01

**Business and Financial Services
Department
Finance Division**
Telephone: 604-276-4218
Fax: 604-276-4162

Attention: To All Proponents

Dear Sir/Madame:

Re: Request for Proposal - 4553P Supply and Installation of CCTV and Inspections Equipment

This Addendum includes items of clarification, forms part of the Contract Documents and shall be read, interpreted and coordinated with all other parts. Please review and consider the following information in the preparation of your proposal:

1. Please delete the following:

4. Pre-Bid Meeting

There will be a bidders information meeting conducted on October 26, 2011 at 10:00 am with sign-in attendance forms. Potential bidders are asked to meet in the Works Yard Training Room located at the City's Public Works Yard located at 5599 Lynas Lane, Richmond, BC (one story white building). The City strongly encourages all potential Bidders to attend this session. No other sessions will be organised or arranged for this project.

And replace with:

4. Pre-Bid Meeting

There will be a bidders information meeting conducted on **October 27, 2011 at 3:00 pm** with sign-in attendance forms. Potential bidders are asked to meet in the Works Yard Training Room located at the City's Public Works Yard located at 5599 Lynas Lane, Richmond, BC (one story white building). The City strongly encourages all potential Bidders to attend this session. No other sessions will be organised or arranged for this project.

Proponents must sign and include this Addendum with their submission.

Signature, Name and Title

Yours truly,

Sumita Dosanjh
Buyer II - Contracting Specialist