



City of Richmond

July 28, 2011
File: 02-0775-50-4571/Vol 01

**Business and Financial Services
Department
Finance Division**
Telephone: 604-276-4218
Fax: 604-276-4162

Attention: To All Respondents

Dear Sir/Madame:

Re: 4571Q Request for Quotation Supply & Delivery of Desktop Computers and Laptops – Addendum No. 1

This Addendum includes items of clarification, forms part of the Contract Documents and shall be read, interpreted and coordinated with all other parts. Please review and consider the following information in the preparation of your quotation:

- Q1. Product No. BW024US#ABA was discontinued on December 31st, 2010. Is there a replacement SKU that you are specifying to replace this? Because it has been discontinued, we do not believe this product is available in the market.
- A1. Clarification Regarding Manufacturer Part Number BW024US#ABA
This is a CTO (Custom Build) created specifically for the City of Richmond as it contains multi-unit eco packaging that contains 8 (eight) desktops/peripherals per box. The SKU has been verified by HP as a valid part number and is orderable in multiples of 8. Should you require additional information, call your HP representative directly.
- Q2. Will this be a new HP equipment order for the City of Richmond? If so, I will be able to get better pricing for you.
- A2. This is not new equipment for the City of Richmond.

Respondents must sign and include this Addendum with their submission.

Signature, Name and Title

Yours truly,

Sumita Dosanjh
Buyer II - Contracting Specialist