



# City of Richmond

September 26, 2011

File:

**Business and Financial Services**

**Department**

**Finance Division**

Telephone: 604-276-4218

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**Attention: To All Proponents**

Dear Sir/Madame:

**Re: Request for Proposal 4607P – WIFI for the City of Richmond – City Hall and Public Works Yard - Addendum One**

This Addendum includes items of clarification, forms part of the Contract Documents and shall be read, interpreted and coordinated with all other parts. Please review and consider the following information in the preparation of your proposals:

**Q1.** The RFP mentions in 9. Project Scope using both PKI certificate and RSA token as network access methods by the City. Which do we use now or in future and does the bidder need to provide any of this?

**A1.** The City currently have a Microsoft 2008 NPS server deployed at City hall that is configured to authenticate 802.1x wired clients. NPS is Microsoft's version of radius server and it will support wired and wireless Radius authentications. The City plans to deploy redundant NPS servers at City hall and the works yard. The City has also upgraded out PKI infrastructure to Windows 2008 with redundant Subordinate CA's at City hall and the Works yard.

The City's current RSA Radius deployment will not be part of the wireless project as it is used for external token authentication services.

**Q2.** One of the appendices is a PDF report showing results from an 'Ekahau' wireless report done by a consultant previously hired by the City. Is this a measured or predictive report? Can the data used to produce the report be provided to the bidders by the City?

**A2.** This is a predictive based report. The "Ekahau" wireless report itself is not required by the Proponents to prepare their proposals. However, should proponents be interested in receiving it, please send an email to the contact identified in the Request for Proposal.

**Q3.** Can you please clarify what you are looking for as a response to Section 15, bullet #2 "A detailed listing of *relevant* experience" and how you would like this response to differ from the client references being listed?

**A3.** Please provide a list of relevant experience. If you only have the three, than state that the relevant experience is covered in the references section.

**Q4.** Page 18, Schedule 1 refers to "Total Quoted Amount (carried forward to Quotation Form)". Can you please clarify if there is a quotation form the City is looking to have completed in addition to Schedules 1 and 2?

**A4.** Please disregard the "carried forward to Quotation Form".

**Q5.** Can you please clarify what you are looking for as a response to Section 15, “A Payment Schedule...”?

**A5.** A payment schedule should identify how your firm expects payments to be structured, phases, milestones, acceptance or other criteria.

**Q6.** Can you please confirm that the second request for references is redundant?

**A6.** Yes, the 2nd request is redundant.

**Q7.** Can you please clarify where we can find the scale of the floor maps/plans. Floor plans scale is important for a more accurate assessment of the locations and quantity of access points for optimal WLAN coverage.

**A7.** Floor plans are not available to the proponents and are not required to prepare proposals.

**Proponents must sign and include this Addendum with their submission.**

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**Signature, Name and Title**

Yours truly,

Sumita Dosanjh  
*Buyer II - Contracting Specialist*