



# City of Richmond

December 10, 2012  
File: 02-0775-50-4630/Vol 01

**Business and Financial Services Department**  
Finance Division  
Telephone: 604-276-4218  
Fax: 604-276-4162

**Attention: To All Bidders**

Dear Sir/Madame:

**Re: Contract 4630Q – Supply and Delivery of One (1) 21 Passenger Low Floor Bus  
Gasoline/Diesel options – Addendum Two**

This Addendum includes items of clarification, forms part of the Contract Documents and shall be read, interpreted and coordinated with all other parts. Please review and consider the following information in the preparation of your Quotations:

## **I. Clarification to Insurance Requirements**

Please replace section 14.5 in Part B of the Request for Quotation with the following (with section 14.5 b stricken):

- 14.5 The Contractor shall, at its own expense, through the terms of the contract secure, maintain, and pay for the following coverages:
- a) Comprehensive General Liability Insurance with a limit of not less than \$5,000,000 inclusive per occurrence for bodily injury and property damage and \$5,000,000 for personal injury. The policy or policies shall cover all premises and operations necessary or incidental to the performance of this agreement and include but not necessarily be limited to the following coverages:
    1. Contractual liability assumed under this agreement.
    2. Contingent employer's liability with respect to operations of sub-contractors.
    3. Owner's protective liability.
    4. Cross liability.
    5. Automobile liability (non-owned, hired).
    6. Completed operations liability 24 months after completed operations.
    7. Voluntary medical payments.

b) ~~"Course of Construction" Property Damage Insurance covering all risks of physical loss or damage on an occurrence basis, including loss of use of property, and including losses or damage from flood or earthquake. The coverage provided shall amount to no less than eighty (80%) percent of the total value of the work done and material delivered to the site, or under the control of the Contractor, payable to the City and Contractor as their interests may appear, and protecting each in such terms as will preclude subrogation claims by the insurer against anyone insured there under.~~

Yours truly,



Kerry Lynne Gillis  
*Buyer 2*

KG:kg

pc: Chris Mckenzie Cook, Supervisor 4 - Public Works  
Jennifer Kube, Systems & Project Coordinator