



City of Richmond

May 15, 2012
File: 02-0775-50-4638/Vol 01

Business and Financial Services Department
Finance Division
Telephone: 604-276-4218
Fax: 604-276-4162

Attention: To All Proponents

Dear Madame/Sir:

Re: Request for Proposal 4638P - Design Services for Minoru Sanitary Pump Station Upgrade - Addendum Two

This Addendum includes items of clarification, forms part of the Contract Documents and shall be read, interpreted and coordinated with all other parts. Please review and consider the following information in the preparation of your Proposals.

I. Reduction of Hours for Inspection of Optional work

In the **Scope of Engineering Design Work and Consultant's Duties** section 6.1.k.iii.i

Replace

iii. Inspection

- i) The Consultant shall prepare their effort based on 1040 hours of inspection work, plus disbursements at 5%:

with

iii. Inspection

- i) The Consultant shall prepare their effort based on 600 hours of inspection work, plus disbursements at 5%:

II. Questions and Answers

- Q1. 5.1 a) Will the pumps be fixed speed or VFD? A flow range is suggested. Are the system requirements already determined or is the Consultant to confirm the design flows, etc.
- A1. The pumps will be VFD. Pumping capacity does not need to be reviewed. System pressures are to be reviewed by the Consultant.
- Q2. Please confirm whether the level of effort for item 6.1 i) is included in or is additional to the prescribed level of effort in 6.1 h).

- A2. The level of effort in 6.1 i) is in addition to the level of effort in 6.1 h).
- Q3. 6.1 i) v) - Would the as constructed drawings need to be sealed by the Consultant even if the Consultant does not have any inspection role? Can we assume that the hours in 6.1 h) i) allow for adequate field inspection involvement to fulfill APEGBC's requirements to seal record drawings?
- A3. Yes, the as constructed drawings will need to be sealed by the Consultant. The hours allowed for field inspection are to include inspections required for this activity, should the Consultant deem that the City inspection is inadequate for this purpose.
- Q4. The number of City meetings outlined in 6.1 j) appears high for the tight schedule. There are 4 weeks to the prelim(inary) design submission yet the RFP calls for 3 meetings. Please confirm.
- A4. Please allow for three (3) scheduled meetings.
- Q5. 6.1 j) iv) How many public meetings?
- A5. Please allow for one (1) public meeting.
- Q6. The (RFP) calls for upgrading 150 m of existing forcemain and from the GIS it looks like the existing 12" forcemain is approx. 110 m long. (Please confirm) that (the City) intended to replace the 12" forcemain and not a section of the 18" common forcemain.
- A6. The forcemain proposed for replacement is the 12" (300mm) forcemain between the pump station and Lansdowne Road. It is approx. 110 meters in length not 150 meters. The 18" (450mm) forcemain along Lansdowne Rd is not being replaced, as it was recently upgraded.
- Q7. Please confirm that the total number of the required inspection (optional) hours (is) 1040 hours.
- A7. Please refer to the first section of this addendum, for the reduction in hours.
- Q8. Please confirm that as per the scope of work, our duties (are) only to obtain the services of Geotechnical Consultant and that the City shall directly pay for the services of the Geotechnical Consultant.
- A8. Geotechnical Consultant fees shall be paid by the Consultant.

Yours truly,



Kerry Lynne Gillis
Buyer 2

KG:kg

pc: Roger Keating, Project Manager