



City of Richmond

May 24, 2012
File: 02-0775-50-4659/Vol 01

Business and Financial Services Department
Finance Division
Telephone: 604-276-4218
Fax: 604-276-4162

Attention: All Proponents

Dear Madame/Sir:

**Re: Addendum Three
Request for Proposal 4659P – Site Remediation Services for Triangle Road Property**

This Addendum includes items of clarification, forms part of the Contract Documents and shall be read, interpreted and coordinated with all other parts. Please review and consider the following information in the preparation of your Proposals:

I. Questions and Answers

Q.1 The Contractor Duties #10.6 describes management and facilitation of communications with MoE. It does not explicitly state that the Contractor is to prepare a submission for a CoC. Is the preparation of a CoC application by an Approved Professional part of the Contractor Duties? If it is, should we include the CSAP and MoE fees in our cost estimate?

A.1 Yes, the City requires the Contractor to prepare the appropriate paperwork for application for a CofC. Proponents may include anticipated Ministry Fees in their Proposals.

Yours truly,

Kerry Lynne Gillis
Buyer II, Contracting Specialist

KG:kg

pc: Patrick Johnstone, GIT, Environmental Coordinator

Robert Kates, Manager, Real Estate Services
Michael Allen, Manager, Property Services