



# City of Richmond

May 8, 2012

File: 02-0775-50-4664/Vol 01

**Business and Financial Services Department**

Finance Division

Telephone: 604-276-4218

Fax: 604-276-4162

**Attention: To All Bidders**

Dear Sirs:

**Re: Request for Quotation 4664Q – General Contractor Building Improvements and Infrastructure Replacement at Richmond Ice Centre - Addendum One**

This Addendum includes items of clarification; forms part of the Contract Documents and shall be read, interpreted and coordinated with all other parts. Please review and consider the following information in the preparation of your quotation:

1. Part 1 – Instructions to Bidders  
Section 6.1 Information Session

Please add the following:

Bidders are requested to meet in the East Lobby (main entrance below Stanley's Grill).

Bidders must sign and include this Addendum with their submission.

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**Signature, Name and Title**

Yours truly,

Sumita Dosanjh, SCMP  
*Buyer II - Contracting Specialist*