



City of  
Richmond

**Business and Financial Services Department**

Finance Division

Telephone: 604-276-4218

Fax: 604-276-4162

August 29, 2013

**Attention: To All Proponents**

Dear Madame/Sir:

**Re: Request for Quotation 4804Q Supply and Delivery of Two (2) Portable Message Sign Trailers - Add # 1**

This Addendum includes items of clarification; forms part of the Contract Documents and shall be read, interpreted and coordinated with all other parts of the tender. Please review and consider the following information in the preparation of your Quotation:

## **1.0 Questions and Answers:**

**Q1.** On page 19: Overview section, it states;

“The requirement is for a changeable message sign that has a three (3) line message display and or a full matrix sign” and

On page 24: Display Matrix, the specifications state:

Pixels: “The display should have approximately a 47MM pixel pitch, horizontal and vertical.

LED characters: “Unit should be capable of displaying approximately fifty-six (56) LED characters with sunshades”.

Fifty-six (56) characters over three (3) lines would equal nineteen (19) characters per line. If each character was made up of 7x5 pixels and each pixel was 47mm the sign area would be 1269mm x 5358mm (4ft x 17.5ft). This is clearly not correct.

Typically this type of sign will display three (3) lines of eight (8) characters per line. Is this what you are wanting?

**A1.** The City requires a sign that will display three (3) lines of eight (8) characters per line.

**Q2.** Are there any requirements as to the height of the camera and the location of the mast ?

**A2.** No. Respondents are asked to supply specifications for height and camera location in the “state specifications” area.

**Please acknowledge receipt of this addendum by submitting a signed copy with your response.**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Print Name & Title**

\_\_\_\_\_  
**Date**

Yours truly,  
Daianna Panni  
*Buyer I*

Tenderer's Initial \_\_\_\_\_