



City of
Richmond

September 3, 2013

Finance and Corporate Services Department

Finance Division

Telephone: 604-276-4218

Fax: 604-276-4162

Attention: To All Proponents

Dear Madame/Sir:

Re: 4885Q Supply and Delivery of Four (4) ¾ Ton Crew Cab Trucks - Addendum One

This Addendum includes items of clarification; forms part of the Contract Documents and shall be read, interpreted and coordinated with all other parts. Please review and consider the following information in the preparation of your Tender:

1. On page 1, Cover Page

REMOVE: "SUPPY & DELIVERY OF 4 (FOUR) ¾ TON CREWCAB TRUCK"

REPLACE WITH: "SUPPY & DELIVERY OF 5 (FIVE) ¾ TON CREWCAB TRUCK"

2. On page 2, Part A – Instructions to Bidder

REMOVE: "supply & delivery of 4 (four) ¾ ton crew cab trucks"

REPLACE WITH: "supply & delivery of 5 (five) ¾ ton crew cab trucks"

3. On page 37 and 38, Part D – Quotation Form

REMOVE: pages 37 and 38: Quotation Form (Gasoline Engine) and (Hybrid Engine)

REPLACE WITH: the following pages

PART D – QUOTATION FORM

Quotation Form (Gasoline Engine)

Purchasing Section
 City of Richmond
 6911 No. 3 Road
 Richmond, BC V6Y 2C1

The undersigned Bidder, having carefully read and examined the Instructions to Bidders, General Conditions, Requirements, Quotation Form, and Undertaking of Liability Insurance and having full knowledge of the work required, does hereby offer to provide all necessary materials in strict accordance with the Requirements and to do all therein called for on the terms and conditions and under the provisions therein set forth at the:

(Note: detailed breakdown sheet of option pricing should be completed)

DESCRIPTION	UNIT COST	EXTENSION
Gasoline Option: 3/4 Ton Crew Cab Truck	\$ _____ (1 unit)	\$ _____ (5 units)
	Provincial Services Tax (PST) (5 Units)	\$ _____
	Goods and Services Tax (GST) (5 Units)	\$ _____
	Total Cost (5 Units)	\$ _____

PAYMENT TERMS _____

EARLY PAYMENT TERMS _____

The above price includes and covers duties, handling and transportation charges, and all other charges incidental to and forming part of this Quotation with taxes expressed separately.

PART D – QUOTATION FORM

Quotation Form (Hybrid Engine)

Purchasing Section
 City of Richmond
 6911 No. 3 Road
 Richmond, BC V6Y 2C1

The undersigned Bidder, having carefully read and examined the Instructions to Bidders, General Conditions, Requirements, Quotation Form, and Undertaking of Liability Insurance and having full knowledge of the work required, does hereby offer to provide all necessary materials in strict accordance with the Requirements and to do all therein called for on the terms and conditions and under the provisions therein set forth at the:

(Note: detailed breakdown sheet of option pricing should be completed)

DESCRIPTION	UNIT COST	EXTENSION
Hybrid Option: 3/4 Ton Crew Cab Truck	\$ _____ (1 unit)	\$ _____ (5 units)
	Provincial Services Tax (PST) (5 Units)	\$ _____
	Goods and Services Tax (GST) (5 Units)	\$ _____
	Total Cost (5 Units)	\$ _____

PAYMENT TERMS _____

EARLY PAYMENT TERMS _____

The above price includes and covers duties, handling and transportation charges, and all other charges incidental to and forming part of this Quotation with taxes expressed separately.

Please acknowledge receipt of this addendum by submitting a signed copy with your response.

Signature

Print Name & Title

Date

Yours truly,

Daianna Panni
Buyer I