



City of Richmond

March 05 , 2013

Business and Financial Services Department
Finance Division
Telephone: 604-276-4218
Fax: 604-276-4162

Attention: To All Tenderers

Dear Bidders:

Re: 5125P – Technical Consultant- PeopleSoft Financials/ FSCM/HCM/Hansen Interface-
Addendum #1

This Addendum includes items of clarification, forms part of the Contract Documents and shall be read, interpreted and coordinated with all other parts. Please review and consider the following information in the preparation of your quotation:

1. Question: What is the anticipated contract duration in total months?

Answer: Please refer to RFP Section 11 Project Schedule

2. Question: What's the earliest target start date? Latest possible start date the City will consider?

Answer: The City prefers April 1, 2014

3. Question: Full-time onsite only or will City consider a combination of on-site followed by off-site for development work? For out of town candidates, the latter offers potential savings in travel costs.

Answer: The City prefers onsite.

4. Question: Will the City consider candidates available part-time initially (2-4 weeks maximum) for them to transition / wrap up current project work?

Answer: The City will consider timelines as part of the evaluation criteria.

5. Question: Will the technical consultant / developer be coding from business requirements documents or technical specifications?

Answer: Please refer to RFP Section 9.2 b(ii). One of the consultant's deliverables is to develop a technical design and code development.

Yours truly,

A handwritten signature in black ink, appearing to be the initials 'SB' or a stylized 'Sharon Bentley'.

Sharon Bentley, SCMP
Buyer 2