



City of Richmond

March 5th, 2014
File:

Finance and Corporate Services Department
Finance Division
Telephone: 604-276-4218
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Attention: To All Proponents

Re: 5126P - Change Management Consulting Services - PeopleSoft Financials and Supply Chain Management Release 9.2 Upgrade – Addendum #2

This Addendum includes items of clarification; forms part of the Contract Documents and shall be read, interpreted and coordinated with all other parts. Please review and consider the following information in the preparation of your Proposals:

Questions and Answers:

Question #1

Anticipated contract duration in total months?

Answer #1

Please refer to RFP Section 11 Project Schedule.

Question #2

What is the earliest target start date? What is the latest possible start date the City will consider?

Answer #2

The City prefers a start date of April 1, 2014.

Question #3

Does the City require full-time onsite for duration of contract only? Will the City consider candidates available part-time initially (2-4 weeks maximum) for them to transition / wrap up current project work

Answer #3

The City will consider candidate availability as part of the evaluation criteria.

Clarifications (in red bold):

Replace:

10. Submission Format

SECTION F: WORKSAFE, INSURANCE(S), BUSINESS LICENSE

In this section Proponents should provide:

- ii Confirmation of Required Insurance (See section 9.1 of http://www.richmond.ca/_shared/assets/General_Conditions_for_Consulting_Services_Provided_to_the_City28608.pdf)

With:

10. Submission Format

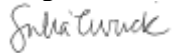
SECTION F: WORKSAFE, INSURANCE(S), BUSINESS LICENSE

In this section Proponents should provide:

- ii **A certificate of their existing commercial general liability insurance.**

End of Addendum #2

Regards,



Julia Turick
Buyer 2