



# City of Richmond

**Business and Financial Services Department**  
Finance Division  
Telephone: 604-276-4218  
Fax: 604-276-4162

July 23, 2014

**Attention: To All Proponents**

**Re: 5144Q – Supply and Delivery of 1 (One) Full Size Cargo Van - Addendum # 1**

This addendum forms part of the Contract Documents and shall be read, interpreted and coordinated with all other parts. Please review and consider the following information in the preparation of your Request for Quotation:

- 1) The City will consider the following option:  
Diesel Engine with a minimum requirement of 188hp  
See the following page
- 2) PART D – QUOTATION, Page 27  
**Remove:** “Additional Units” page  
**Replace with:** The following “Additional Units” page

**Please acknowledge receipt of this addendum by submitting a signed copy with your response.**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Print Name & Title**

\_\_\_\_\_  
**Date**

Yours truly

Daianna Panni  
*Buyer*

**Option (Diesel Engine)**

Purchasing Section  
City of Richmond  
6911 No. 3 Road  
Richmond, BC V6Y 2C1

The undersigned Bidder, having carefully read and examined the Instructions to Bidders, General Conditions, Requirements, Quotation Form, and having full knowledge of the work required, does hereby offer to provide all necessary materials in strict accordance with the Requirements and to do all therein called for on the terms and conditions and under the provisions therein set forth at the:

**Note: detailed breakdown sheet of option pricing should be completed**

<b>DESCRIPTION</b>	<b>UNIT COST</b>	<b>EXTENSION</b>
1 Full Size Cargo Van	\$ _____ (1 unit)	\$ _____
Provincial Services Tax (PST)		\$ _____
Goods and Services Tax (GST)		\$ _____
<b>TOTAL</b>		\$ _____

The undersigned Bidder agrees to complete the whole of the works within \_\_\_\_\_ working days of acceptance.

**PAYMENT TERMS** \_\_\_\_\_ **EARLY PAYMENT TERMS** \_\_\_\_\_

The above price includes and covers duties, handling and transportation charges, and all other charges incidental to and forming part of this Quotation except for P.S.T. and G.S.T.

## Additional Units

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### Gasoline

### Hybrid

DESCRIPTION	UNIT COST		DESCRIPTION	UNIT COST
Additional units Year 1	\$ _____		Additional units Year 1	\$ _____
Additional units Year 2	\$ _____		Additional units Year 2	\$ _____

### Diesel

DESCRIPTION	UNIT COST
Additional units Year 1	\$ _____
Additional units Year 2	\$ _____