



***NOTICE OF BYLAW VIOLATION DISPUTE
ADJUDICATION***

BYLAW NO. 8122

EFFECTIVE DATE – APRIL 1, 2007

CONSOLIDATED FOR CONVENIENCE ONLY

This is a consolidation of the bylaws listed below. The amendment bylaws have been combined with the original bylaw for convenience only. This consolidation is not a legal document. Certified copies of the original bylaws should be consulted for all interpretations and applications of the bylaws on this subject.

<u>AMENDMENT BYLAW</u>	<u>DATE OF ADOPTION</u>	<u>EFFECTIVE DATE</u> (If different from Date of Adoption)
Bylaw No. 8571	February 8, 2010	
Bylaw No. 8596	May 10, 2010	
Bylaw No. 8643	November 8, 2010	
Bylaw No. 8651	December 13, 2010	
Bylaw No. 8754	May 9, 2011	
Bylaw No. 8718	June 13, 2011	July 31, 2011 [for Sections 1.1(h) and Schedule A Contraventions relating to Election and Political Signs Bylaw No. 8713]
Bylaw No. 8775	July 11, 2011	
Bylaw No. 8802	January 23, 2012	
Bylaw No. 8858	February 27, 2012	
Bylaw No. 8831	July 9, 2012	
Bylaw No. 8949	October 9, 2012	
Bylaw No. 8954	November 13, 2012	
Bylaw No. 8962	April 8, 2013	
Bylaw No. 9018	June 10, 2013	
Bylaw No. 9154	September 8, 2014	

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Bylaw No. 9140	May 11, 2015	August 1, 2015 [for Sections 1.1 (n) and Schedule A Contraventions relating to Public Parks and School Grounds Regulation Bylaw No. 8771, as amended]
Bylaw No. 9268	September 14, 2015	
Bylaw No. 9514	February 22, 2016	July 1, 2016 [for Sections 1.1 (o) and for Schedule A Contraventions relating to Donation Bin Regulation Bylaw No. 9502]
Bylaw No. 9523	March 14, 2016	April 1, 2016 [for Section 1.1 (p) and for Schedule A Contraventions relating to Demolition Waste and Recyclable Materials Bylaw No. 9516]
Bylaw No. 9554	November 14, 2016	
Bylaw No. 9690	April 10, 2017	
Bylaw No. 9003	May 23, 2017	
Bylaw No. 9719	July 10, 2017	
Bylaw No. 9768	October 23, 2017	
Bylaw No. 9829	May 28, 2018	
Bylaw No. 9885	September 4, 2018	November 5, 2018



**Notice of Bylaw Violation Dispute Adjudication
Bylaw No. 8122**

The Council of the City of Richmond enacts as follows:

PART ONE - APPLICATION

1.1 This bylaw applies only to those contraventions included in the following bylaws as enacted by the City of Richmond:

- Animal Control Regulation Bylaw No. 7932, as amended;
- Business Licence Bylaw No. 7360, as amended;
- Commercial Vehicle Licencing Bylaw No. 4716, as amended;
- Demolition Waste and Recyclable Materials Bylaw No. 9516;
- Dog Licencing Bylaw No. 7138, as amended;
- Donation Bin Regulation Bylaw No. 9502;
- Drainage, Dyke and Sanitary Sewer System Bylaw No. 7551, as amended;
- Election and Political Signs Bylaw No. 8713;
- Fire Protection and Life Safety Bylaw No. 8306, as amended;
- Newspaper Distribution Regulation Bylaw No. 7954;
- Noise Regulation Bylaw No. 8856, as amended;
- Parking (Off-Street) Regulation Bylaw No. 7403, as amended;
- Public Parks and School Grounds Regulation Bylaw No. 8771, as amended;
- Sign Regulation Bylaw No. 9700;
- Soil Removal and Fill Deposit Regulation Bylaw 8094, as amended;
- Traffic Bylaw No. 5870, as amended;
- Vehicle For Hire Regulation Bylaw No. 6900, as amended;
- Water Use Restriction Bylaw no. 7784, as amended;
- Watercourse Protection and Crossing Bylaw No. 8441;

and that are identified in Schedule A, attached hereto and forming part of this bylaw.

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- 1.2 Nothing in this bylaw precludes or relieves a person from complying with the provisions of the *Motor Vehicle Act* and regulations or any other applicable local, provincial or federal enactment or regulation.

PART TWO - INTERPRETATION

- 2.1 In this Bylaw, unless the context otherwise requires:

ACT	means the <i>Local Government Bylaw Notice Enforcement Act, SBC 2003, c 60</i> .
CITY	means City of Richmond.
DAY	means a calendar day;
EARLY PAYMENT OPTION	means an amount that reflects a discount deducted from the Penalty as described in section 6 of the Act and identified in Column A6 of Schedule “A”.
LATE PAYMENT AMOUNT	means the amount due when a surcharge is added to the Penalty as described in section 6 of the Act and identified in Column A7 of Schedule “A”.
NOTICE OF BYLAW VIOLATION	means a Bylaw Notice as issued by a City of Richmond Bylaw Enforcement Officer pursuant to this bylaw and section 4 of the Act .
PENALTY	means the amount that the recipient is liable to pay in respect of a contravention of the related bylaw as identified in Column A5 of Schedule “A”.
RECEIPT OR RECEIVED	in relation to a Notice of Bylaw Violation , includes the date that, under the Act , a Notice of Bylaw Violation is presumed to have been received by the person to whom it is addressed.

- 2.2 The terms in this bylaw, that are not defined in section 2.1, have the same meaning as the terms defined in the **Act**.

PART THREE – BYLAW CONTRAVENTIONS

3.1 Bylaw Contraventions

- 3.1.1 The bylaw contraventions designated in Schedule “A”, as attached to and forming part of this bylaw, may be dealt with by **Notice of Bylaw Violation**.

PART FOUR – PENALTIES

4.1 Penalties

4.1.1 The amount due for a bylaw contravention referred to in section 3 is:

- (a) subject to paragraphs b), c) and d) herein, the **Penalty** amount set out in Column A5 of Schedule “A”, for the related contravention described in Column A1, A2 and A3;
- (b) if payment is received by the **City** within 28 calendar **days** from the date of receipt of the **Notice of Bylaw Violation** in accordance with the **Act**, the **Early Payment Option** set out in Column A5 of Schedule “A”, for the related contravention described in Column A1, A2 and A3;
- (c) if payment is received more than 60 **days** from the date of delivery of the **Notice of Bylaw Violation** in accordance with the **Act**, the **Late Payment Amount** set out in Column A4 of Schedule “A”, for the related contravention described in Column A1, A2 and A3; or
- (d) if paid under a compliance agreement, subject to a reduction as provided under Column A8 of Schedule “A”, for the related contravention described in Column A1, A2 and A3.

PART FIVE – PERIOD FOR PAYING OR DISPUTING NOTICE OF BYLAW VIOLATION

5.1 Period for Paying or Disputing Notice of Bylaw Violation

5.1.1 A person who receives a **Notice of Bylaw Violation** may, within 28 **days** from the date of **receipt** of the **Notice of Bylaw Violation** in accordance with the **Act**,

- (a) pay the applicable amount of the **Early Payment Option** established in section 4.1(b) of this bylaw by:
 - (i) completing the payment portion of the **Notice of Bylaw Violation**, indicating the **Early Payment Option** and delivering, with payment in full of that amount, either in person during regular office hours or by mail, to the City Hall;
 - (ii) making payment in the amount of the **Early Payment Option** through the on-line payment section of the **City’s** web site;
 - (iii) making payment in the amount of the **Early Payment Option** through the telephone payment system established by the **City**;
 or

- (b) request dispute adjudication by completing the adjudication section on the reverse of the **Notice of Bylaw Violation**, and delivering either in person during regular office hours or by mail, to the City Hall.
- 5.1.2 After 28 **days** of having **received** a **Notice of Bylaw Violation**, a person may not request adjudication and, if the person has taken no action under section 5.1, must pay the **Penalty** or the **Late Payment Amount** established in section 4.1.
- 5.1.2 If, within 21 **days** of having **received** a subsequent notice from the **City** indicating the amount owing pursuant to a **Notice of Bylaw Violation** that was not delivered personally, a person may advise the **City**, in writing, that they did not receive the original **Notice of Bylaw Violation** and the time periods established under sections 4 and 5 of this bylaw do not begin until the day after the date that the second copy of the **Notice of Bylaw Violation** is issued to the person.
- 5.1.3 A person is conclusively deemed to have received a second copy of a **Notice of Bylaw Violation**.

PART SIX – BYLAW NOTICE DISPUTE ADJUDICATION SYSTEM

6.1 Bylaw Notice Dispute Adjudication System

- 6.1.1 The bylaw notice dispute adjudication system is established in accordance with section 14 of the **Act** to resolve disputes in relation to **Notices of Bylaw Violation**.
- 6.1.2 The civic address of the bylaw notice dispute adjudication system is 6911 No. 3 Road, Richmond, B.C., V6Y 2C1.
- 6.1.3 All processes, procedures, hearings and determinations will be in accordance with the **Act**. In the event of an inconsistency between the **Act** and this bylaw, the **Act** shall apply to the extent of the inconsistency, but this bylaw shall not be deemed inconsistent if a person who complies with the bylaw does not, by this, contravene the **Act**.
- 6.1.4 A person who is unsuccessful in a dispute adjudication in relation to a **Notice of Bylaw Violation** or a compliance agreement must pay the **City** an additional fee of \$25.00 as permitted under section 23 (2) of the **Act** for the purpose of the **City** recovering a portion of the costs of administering the bylaw notice dispute adjudication system.

PART SEVEN – SCREENING OFFICERS

7.1 Screening Officers

7.1.1 Pursuant to section 10 of the **Act**, the position of screening officer is established to review the circumstances surrounding a **Notice of Bylaw Violation** before dispute adjudication in respect of the **Notice of Bylaw Violation** may be scheduled.

7.1.2 The following are designated titles of persons that, pursuant to the terms set out in section 8.1 of this bylaw, are appointed as screening officers:

- (a) Manager, Community Bylaws;
- (b) Supervisor, Parking Program;
- (c) Field Supervisor, Parking Program; and
- (d) Community Bylaw Assistants.

PART EIGHT – POWERS, DUTIES AND FUNCTIONS OF SCREENING OFFICERS

8.1 Powers, Duties and Functions of Screening Officers

8.1.1 The powers, duties and functions of screening officers are as set out in the **Act**, and include the following powers:

- (a) Where requested by the person against whom a contravention is alleged:
 - (i) communicate information respecting the nature of the contravention,
 - (ii) provide a copy or reference to the bylaw contravened,
 - (iii) outline the facts on which the contravention allegation is based,
 - (iv) confirm the penalty for a contravention,
 - (v) where permitted, provide the opportunity to enter into a compliance agreement,
 - (vi) provide the opportunity to proceed to the bylaw notice dispute adjudication system, and
 - (vii) confirm the fee or fees payable in relation to late payments or the bylaw notice dispute adjudication system.
- (b) To communicate with any or all of the following for the purposes of performing their functions under this bylaw or the **Act**:
 - (i) the person against whom a contravention is alleged or their representative,

- (ii) the bylaw enforcement officer issuing the **Notice of Bylaw Violation**,
 - (iii) the complainant or their representative, or
 - (iv) the City's staff and records regarding the disputant's history of bylaw compliance.
- (c) Where permitted, to prepare and enter into compliance agreements under the **Act** with persons who dispute a **Notice of Bylaw Violation**, including the establishment of terms and conditions for compliance that the screening officer considers necessary or advisable, including time periods for payment of penalties and ultimate compliance with the bylaw;
 - (d) To provide for payment of a reduced penalty if a compliance agreement is entered into, as provided in Column A5 of Schedule "A" as attached to this bylaw; and
 - (e) To cancel **Notices of Bylaw Violation** in accordance with the **Act** or adopted **City** policy.
 - (f) The bylaw contraventions in relation to which a screening officer may enter into a compliance agreement are indicated in Column A4 of Schedule "A" as attached to this bylaw.
 - (g) The maximum duration of any compliance agreement is one year.

PART NINE – BYLAW ENFORCEMENT OFFICERS

9.1 Bylaw Enforcement Officers

9.1.1 Persons acting as any of the following are designated as bylaw enforcement officers for the purposes of this bylaw and the **Act**:

- (a) members of the Royal Canadian Mounted Police;
- (b) bylaw enforcement officers as appointed by the **City** under Section 36 of the *Police Act*;
- (c) local assistants to the Fire Commissioner under Section 6 of the *Fire Services Act*; or
- (d) bylaw enforcement officers, licensing inspectors, building inspectors, animal control officers, public health officers, or other persons acting in another capacity on behalf of the **City**, for the purpose of enforcement of one or more of its bylaws.

PART TEN – FORM OF NOTICE OF BYLAW VIOLATION

10.1 Form of Notice of Bylaw Violation

10.1.1 The **City** may from time to time provide for the form or forms of the **Notice of Bylaw Violation**.

PART ELEVEN - SCHEDULES

11.1 Schedules

11.1.1 The following schedules are attached to and form part of this bylaw:

Schedule A – Designated Bylaw Contraventions and Corresponding Penalties

PART TWELVE – BYLAW CITATION AND EFFECT

12.1 This Bylaw is cited as “**Notice of Bylaw Violation Dispute Adjudication Bylaw No. 8122**”.

12.2 This bylaw has force and effect as of April 1, 2007.

Schedule A to Bylaw No. 8122

Schedule – Animal Control Regulation Bylaw No. 7932 (2005)							
Designated Bylaw Contraventions and Corresponding Penalties							
A1	A2	A3	A4	A5	A6	A7	A8
Bylaw	Description of Contravention	Section	Compliance Agreement Available	Penalty	Early Payment Option	Late Payment Amount	Compliance Agreement Discount
Animal Control Regulation Bylaw No. 7932 (2005)	Period of Time from Receipt (inclusive)		n/a	29 to 60 days	1 to 28 days	61 days or more	n/a
	Causing an animal to be tied or fastened to a fixed object in a prohibited manner	1.1.1(a)	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
	Causing an animal to be confined in an enclosed space or vehicle in a prohibited manner	1.1.1(b)	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
	Causing an animal to be transported in an uncovered part of a vehicle in a prohibited manner	1.1.1(c)	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
	Animal has killed or injured a person or animal	1.1.2(a)	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
	Animal has aggressively pursued or harassed a person or animal	1.1.2(b)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
	Animal has been deprived of food or water	1.2.1(a)	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
	Animal receptacles unclean or contaminated	1.2.1(b)	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
	Animal deprived of periodic and beneficial exercise	1.2.1(c)	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a

Animal deprived of veterinary care for pain or suffering	1.2.1(d)	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
Animal deprived of clean and appropriate outdoor shelter	1.3.1	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
Permitting a cat which is not spayed or neutered to run at large	2.2.1.1(c)	No	\$ 100.00	\$ 75.00	\$ 125.00	n/a
Possessing more than 3 dogs in a one-family or two-family dwelling	2.3.1.1	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
Possessing more than 2 dogs in one unit of a multi-family dwelling	2.3.1.2	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
Failure by owner to leash a dog	2.3.2.1(a)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
Permitting a dog to run at large	2.3.2.1(b)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
Failure by owner to clean up excrement from a dog	2.3.3.1	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
Failure by owner to confine dog	2.3.4.1	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
Failure of owner to control a dangerous dog	2.3.4.2(a)	No	\$ 500.00	\$ 450.00	\$ 525.00	n/a
Failure of owner to confine a dangerous dog	2.3.4.2(b)	No	\$ 500.00	\$ 450.00	\$ 525.00	n/a
Failure to control a dog in a designated off-leash area	2.3.5.1	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
Permitting more than 3 dogs off leash in a designated off-leash area without valid off-leash permit	2.3.5.2(a)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
Permitting a dangerous dog off leash in a designated off-leash area	2.3.5.2(b)	No	\$ 300.00	\$ 275.00	\$ 325.00	n/a
Failure of owner to leash a dog displaying aggressive behaviour	2.3.5.3	No	\$ 100.00	\$ 75.00	\$ 125.00	n/a
Failure by owner to deliver a dangerous dog	8.3.4(b)	No	\$ 500.00	\$ 450.00	\$ 525.00	n/a

	to an Animal Control Officer						
	Failure to provide valid and current identification to an Animal Control Officer	8.3.14	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a

Schedule – Business Licence Bylaw No. 7360 (2002)

Designated Bylaw Contraventions and Corresponding Penalties

A1 Bylaw	A2 Description of Contravention	A3 Section	A4 Compliance Agreement Available	A5 Penalty	A6 Early Payment Option	A7 Late Payment Amount	A8 Compliance Agreement Discount
Business Licence Bylaw No. 7360 (2002)	Period of Time from Receipt (inclusive)		n/a	29 to 60 days	1 to 28 days	61 days or more	n/a
	Operating a business without a licence	4.1.1	No	\$ 450.00	\$ 400.00	\$ 500.00	n/a

Schedule – Commercial Vehicle Licencing Bylaw No. 4716 (1987)

Designated Bylaw Contraventions and Corresponding Penalties

A1 Bylaw	A2 Description of Contravention	A3 Section	A4 Compliance Agreement Available	A5 Penalty	A6 Early Payment Option	A7 Late Payment Amount	A8 Compliance Agreement Discount
Commercial Vehicle Licencing Bylaw No. 4716 (1987)	Period of Time from Receipt (inclusive)		n/a	29 to 60 days	1 to 28 days	61 days or more	n/a
	Operating a vehicle without a valid commercial licence	16 (2)(a)	n/a	\$ 50.00	\$ 50.00	\$ 75.00	n/a
	Operating a vehicle without a valid commercial licence plate displayed	16 (2)(a)	n/a	\$ 50.00	\$ 50.00	\$ 75.00	n/a
	Displaying a commercial licence plate on any vehicle not authorized	16 (2)(b)	n/a	\$ 50.00	\$ 50.00	\$ 75.00	n/a

Schedule – Demolition Waste and Recyclable Materials Bylaw No. 9516							
Designated Bylaw Contraventions and Corresponding Penalties							
A1	A2	A3	A4	A5	A6	A7	A8
Bylaw	Description of Contravention	Section	Compliance Agreement Available	Penalty	Early Payment Option	Late Payment Amount	Compliance Agreement Discount
Demolition Waste and Recyclable Materials Bylaw No. 9516	Period of Time from Receipt (inclusive)		n/a	29 to 60 days	1 to 28 days	61 days or more	n/a
	Failure to submit a completed waste disposal and recycling services plan with an application for a building permit for demolition	2.1	No	\$ 475.00	\$ 450.00	\$ 500.00	n/a
	Commencing, continuing, causing or allowing the commencement or continuation of demolition work without an approved waste disposal and recycling services plan	2.2	No	\$ 475.00	\$ 450.00	\$ 500.00	n/a
	Removing recyclable material from a site to a location other than a recycling facility or as otherwise set out in an approved waste disposal and recycling services plan	2.3	No	\$ 475.00	\$ 450.00	\$ 500.00	n/a
	Removing waste (other than recyclable materials) from a site to a location other than a disposal facility	2.4	No	\$ 475.00	\$ 450.00	\$ 500.00	n/a

Schedule – Dog Licencing Bylaw No. 7138

Designated Bylaw Contraventions and Corresponding Penalties

A1 Bylaw	A2 Description of Contravention	A3 Section	A4 Compliance Agreement Available	A5 Penalty	A6 Early Payment Option	A7 Late Payment Amount	A8 Compliance Agreement Discount
Dog Licencing Bylaw No. 7138	Period of Time from Receipt (inclusive)		n/a	29 to 60 days	1 to 28 days	61 days or more	n/a
	Failure to obtain a valid dog licence for a dog	1.1.1(a)	No	\$ 300.00	\$ 250.00	\$ 325.00	n/a
	Failure to obtain a valid dog licence for a dangerous dog	1.1.1(a)	No	\$ 500.00	\$ 450.00	\$ 525.00	n/a
	Failure to attach a valid dog licence as required for a dog	1.1.1(b)	No	\$ 200.00	\$ 150.00	\$ 225.00	n/a
	Failure to attach a valid dog licence as required for a dangerous dog	1.1.1(b)	No	\$ 400.00	\$ 350.00	\$ 425.00	n/a
	Failure to produce a valid dog licence for a dog upon request	1.1.1(c)	No	\$ 300.00	\$ 250.00	\$ 325.00	n/a
	Failure to produce a valid dog licence for a dangerous dog upon request	1.1.1(c)	No	\$ 500.00	\$ 450.00	\$ 525.00	n/a

Schedule – Donation Bin Regulation Bylaw No. 9502							
Designated Bylaw Contraventions and Corresponding Penalties							
A1	A2	A3	A4	A5	A6	A7	A8
Bylaw	Description of Contravention	Section	Compliance Agreement Available	Penalty	Early Payment Option	Late Payment Amount	Compliance Agreement Discount
Donation Bin Regulation Bylaw No. 9502	Period of Time from Receipt (inclusive)		n/a	29 to 60 days	1 to 28 days	61 days or more	n/a
	Placing or maintaining a donation bin on City land without a permit	1.2.1	No	\$ 475.00	\$ 450.00	\$ 500.00	n/a
	Placing a donation bin on a donation bin site outside the designated donation bin location	2.2.4(a)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
	Securing donation bin to unauthorized structure	2.2.4(b)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
	Failure to display identification information regarding the permittee	2.2.4(c)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
	Failure to display identification decal on donation bin	2.2.4(d)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
	Failure to display a written or pictorial list of items that can be in the donation bin	2.2.4(e)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
	Failure to display notice that all donation articles must fit into the donation bin, prohibiting any items to be left outside or around the donation bin on or near the donation bin site, and prohibiting the donation of items that may create a safety hazard	2.2.4(f)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a

Failure to display the telephone number for a manned 24-hour on-call line for use by the City and the public to report issues with the donation bin	2.2.4(g)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
Failure to cause telephone number displayed on donation bin to be manned 24-hour per day	2.2.4(g)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
Failure to display a donation pick up schedule for the donation bin	2.2.4(h)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
Failure to display "No Dumping" signage on donation bin	2.2.4(i)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
Failure to display a brief written message on donation bin identifying the permittee's charitable works benefiting the residents of the City	2.2.4(j)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
Displaying third party advertising on donation bin	2.2.4(k)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
Placing donation bin within traffic sightline	2.2.4(l) and (m)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
Placing donation bin so as to create a safety hazard or restrict accessibility	2.2.4(n)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
Exceeding permitted dimensions of donation bin	2.2.4 (o)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
Failure for donation bin to be professional in appearance and construction	2.2.4(p)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
Failure to comply with term or condition of permit	2.2.4(q)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
Failure to maintain required commercial general liability insurance coverage	2.2.5(b)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
Failure to maintain insurance for the vehicles used in servicing, maintaining, and picking-up	2.2.5(c)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a

	from the donation bin(s)						
	Failure to provide the City with an up-to-date list of the specific locations of all donation bins	2.2.5(d)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
	Failure to remove rubbish and other materials within 5 m of donation bins within 24 hours	2.2.5(e)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
	Failure to provide an updated charitable statement upon request	2.2.5(f)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a

Schedule – Drainage, Dyke and Sanitary Sewer System Bylaw No. 7551							
Designated Bylaw Contraventions and Corresponding Penalties							
A1	A2	A3	A4	A5	A6	A7	A8
Bylaw	Description of Contravention	Section	Compliance Agreement Available	Penalty	Early Payment Option	Late Payment Amount	Compliance Agreement Discount
Drainage, Dyke and Sanitary Sewer System Bylaw No. 7551	Period of Time from Receipt (inclusive)		n/a	29 to 60 days	1 to 28 days	61 days or more	n/a
	Prohibited discharge into sanitary sewer or drainage system						
	First Offence	3.1	No	\$ 100.00	\$ 75.00	\$ 125.00	n/a
	Second Offence	3.1	No	\$ 500.00	\$ 450.00	\$ 525.00	n/a
	Third and Subsequent Offences	3.1	No	\$ 1,000.00	\$ 900.00	\$ 1,025.00	n/a
	Failure to permit access by authorized Officer to food sector establishment	3.2.1	No	\$ 200.00	\$150.00	\$ 225.00	n/a
	Failure to maintain and repair all grease traps or grease interceptors	3.2.2	No	\$ 300.00	\$ 250.00	\$ 325.00	n/a
	Failure to have person who can provide access to grease trap or grease interceptor	3.2.3	No	\$ 300.00	\$ 250.00	\$ 325.00	n/a
	Failure to maintain or produce maintenance records	3.2.4	No	\$ 300.00	\$ 250.00	\$ 325.00	n/a
	Failure to limit maximum depth of fats, oils or grease in trap or interceptor	3.2.5	No	\$ 300.00	\$ 250.00	\$ 325.00	n/a

Failure to display or provide documentation on flow rate of grease trap or grease interceptor	3.2.6	No	\$ 200.00	\$ 150.00	\$ 225.00	n/a
Use of prohibited enzymes, solvents, hot water or agents in grease trap or grease interceptor	3.2.7	No	\$ 300.00	\$ 250.00	\$ 325.00	n/a
Failure to implement best management practices	3.2.8	No	\$ 200.00	\$ 150.00	\$ 225.00	n/a

Schedule – Election and Political Signs Bylaw No. 8713 (2011)							
Designated Bylaw Contraventions and Corresponding Penalties							
A1	A2	A3	A4	A5	A6	A7	A8
Bylaw	Description of Contravention	Section	Compliance Agreement Available	Penalty	Early Payment Option	Late Payment Amount	Compliance Agreement Discount
Election and Political Signs Bylaw No. 8713 (2011)	Period of Time from Receipt (inclusive)		n/a	29 to 60 days	1 to 28 days	61 days or more	n/a
	Placing, or permitting to be placed, a political sign outside the permitted time period – federal elections and by-elections	1.1.1(a)	No	\$ 75.00	\$ 50.00	\$ 100.00	n/a
	Placing, or permitting to be placed, a political sign outside the permitted time period – provincial elections and by-elections	1.1.1(b)	No	\$ 75.00	\$ 50.00	\$ 100.00	n/a
	Placing, or permitting to be placed, a political sign outside the permitted time period – local government and school elections and by-elections	1.1.1(c)	No	\$ 75.00	\$ 50.00	\$ 100.00	n/a
	Placing, or permitting to be placed, a political sign outside the permitted time period – federal and provincial referenda or plebiscites	1.1.1(d)	No	\$ 75.00	\$ 50.00	\$ 100.00	n/a
	Placing, or permitting to be placed, a political sign outside the permitted time period – local government referenda and plebiscites	1.1.1(e)	No	\$ 75.00	\$ 50.00	\$ 100.00	n/a

Schedule – Fire Protection and Life Safety Bylaw No. 8306

Designated Bylaw Contraventions and Corresponding Penalties

A1 Bylaw	A2 Description of Contravention	A3 Section	A4 Compliance Agreement Available	A5 Penalty	A6 Early Payment Option	A7 Late Payment Amount	A8 Compliance Agreement Discount
Fire Protection and Life Safety Bylaw No. 8306	Period of Time from Receipt (inclusive)		n/a	29 to 60 days	1 to 28 days	61 days or more	n/a
	Interference with member at incident	3.5.1	No	\$ 400.00	\$ 300.00	\$ 500.00	n/a
	Interference with member determining cause	3.5.2	No	\$ 400.00	\$ 300.00	\$ 500.00	n/a
	Unauthorized entry to scene	3.6.1	No	\$ 400.00	\$ 300.00	\$ 500.00	n/a
	Obstructing assistance response	3.8	No	\$ 400.00	\$ 300.00	\$ 500.00	n/a
	Open Air Burning without permit	4.1.1 (f)	No	\$ 200.00	\$ 150.00	\$ 250.00	n/a
	Permit required – No permit – general	4.1.1	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
	Failure to Comply with permit conditions	4.4.1	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
	Failure to post or produce permit	4.4.1 (d)	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
	Failure to Comply with open air permit conditions	4.5.3	No	\$ 200.00	\$ 150.00	\$ 250.00	n/a
	Missing caps	5.2.2	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
	Failure to back-flush	5.2.2	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
	Obstructed access	5.2.3	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
	Failure to post sign	5.2.4	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a

System protection capacity exceeded	5.3.1	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
System performance confirmation not provided	5.3.2	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
System performance confirmation deficient	5.3.3	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
System not maintained during demolition	5.4	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Not maintained, tested, repaired or replaced	5.6.1	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Unapproved hose connection, colour or location	5.6.1	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Unauthorized use	5.6.2	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Obstructed view	5.7.1	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Failure to provide clearance or ground cover	5.7.1	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Failure to maintain space around the fire hydrant	5.7.1 (a)	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Failure to maintain ground cover and clearance around fire hydrant	5.7.1 (b)	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Failure to maintain, inspect, service, or test hydrant	5.7.4	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Failure to provide written hydrant inspection report	5.7.5 (b)	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
No signs/ Unapproved signs	5.9.2	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Secured route – No signs/Unapproved signs	5.9.3	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Parking in emergency route	5.9.4 (a)	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Interfering with, hindering or obstructing access	5.9.4 (b)	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Failure to provide contact persons	6.1.2	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a

Contact person without access or ability to secure	6.1.4	No	\$ 75	\$75	\$100	n/a
Unwarranted evacuation response	6.2	No	\$ 400.00	\$ 300.00	\$ 500.00	n/a
Failure to submit acceptable plan	7.1.1 (a)	No	\$ 200.00	\$ 150.00	\$ 250.00	n/a
Failure to locate plan on premises	7.1.1 (d)	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Trained supervisory staff not designated	7.1.2	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Trained supervisory staff not present	7.1.3	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Inadequate training of supervisory staff	7.1.4	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Failure to submit acceptable pre-incident plan	7.2.2	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Access or keys not accessible	7.3.1	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Storage box not approved	7.4.1	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Fire safety plan inaccessible by Fire Dept	7.4.2	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Obstructed access or egress	7.6.1	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Required rooftop passageway obstructed	7.8.1	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Unauthorized re-entry	7.9.1	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Failure to display civic address	7.10.1	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Deficiency in civic address	7.10.1	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Obstructing inspection	8.2.1	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Causing or permitting fire hazard	9.1.1	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Failure to relocate container	9.2.1	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Unsafe storage or use	9.3	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Fuel not removed to safe location	9.5.1	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a

Failure to report hazard, spill or incident	9.6.1	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Vacant – failure to maintain or secure	9.7.2	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Damaged building – failure to secure	9.8.1	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Failure to comply with display conditions	9.9.1	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Failure to post system operating instructions	9.10.1 (c)	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Extension cord used as permanent wiring	9.13.1	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Possession of fireworks without a plan	9.14.2	No	\$ 200.00	\$ 150.00	\$ 250.00	n/a
Ignition of fireworks without a display permit	9.14.3	No	\$ 400.00	\$ 300.00	\$ 500.00	n/a
Ignition of fireworks contrary to terms of display permit	9.14.3	No	\$ 400.00	\$ 300.00	\$ 500.00	n/a
Ignition of fireworks in manner that endangers or causes nuisance to a person or property	9.14.3	No	\$ 400.00	\$ 300.00	\$ 500.00	n/a
Ignition of fireworks without property owner's permission	9.14.4	No	\$ 400.00	\$ 300.00	\$ 500.00	n/a
Failure to maintain means of egress	10.1.1	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Smoke emitting security system obstructing exit	10.1.2	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Deficient access to exit	10.1.3	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Non-approved locking device on exit door	10.1.4	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Failure to display elevator use sign	10.1.5	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Obstruction of required self-closing door	10.1.8	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Failure to maintain an exit sign	10.1.10	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
Failure to inspect or test emergency lighting	10.1.11	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a

	Improper storage	10.2.1	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
	Failure to use required forms	12.1.3	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
	Failure to provide form to the Fire Chief	12.1.3	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a
	Failure to post local alarm sign at pull station	12.1.5	No	\$ 75.00	\$ 75.00	\$ 100.00	n/a

Schedule – Newspaper Distribution Regulation Bylaw No. 7954

Designated Bylaw Contraventions and Corresponding Penalties

A1 Bylaw	A2 Description of Contravention	A3 Section	A4 Compliance Agreement Available	A5 Penalty	A6 Early Payment Option	A7 Late Payment Amount	A8 Compliance Agreement Discount
Newspaper Distribution Regulation Bylaw No. 7954	Period of Time from Receipt (inclusive)		n/a	29 to 60 days	1 to 28 days	61 days or more	n/a
	Distributing or selling newspapers without a permit	1.2.1	No	\$ 475.00	\$ 450.00	\$500.00	n/a
	Using multiple publication news rack (MPN) without a permit	1.2.2 (a)	No	\$ 475.00	\$ 450.00	\$500.00	n/a
	Installing or maintaining newspaper distribution box without a permit	1.2.2 (b)	No	\$ 475.00	\$ 450.00	\$500.00	n/a
	Distributing or selling newspapers as a newspaper distribution agent without a permit	1.2.2 (c)	No	\$ 475.00	\$ 450.00	\$500.00	n/a
	Placing newspaper distribution box outside newspaper distribution zone	2.2.4(a)	No	\$275.00	\$250.00	\$300.00	n/a
	Failure to display identification decal on newspaper distribution box	2.2.4 (b)	No	\$275.00	\$250.00	\$300.00	n/a
	Securing newspaper distribution box to unauthorized structure	2.2.4 (c)	No	\$275.00	\$250.00	\$300.00	n/a
	Securing newspaper distribution box to object without prior approval of General Manager	2.2.4 (d)	No	\$325.00	\$300.00	\$350.00	n/a
	Displaying third party advertising on newspaper distribution box	2.2.4 (e)	No	\$175.00	\$150.00	\$200.00	n/a

Placing newspaper distribution box within traffic sightline	2.2.4 (f)	No	\$275.00	\$250.00	\$300.00	n/a
Exceeding permitted dimensions of newspaper distribution box	2.2.4 (g)	No	\$275.00	\$250.00	\$300.00	n/a
Failing to comply with term or condition of permit	2.2.4 (h)	No	\$375.00	\$350.00	\$400.00	n/a
Agent distributing or selling newspapers outside of newspaper distribution zone	2.2.5 (a)	No	\$275.00	\$250.00	\$300.00	n/a
Agent displaying, distributing or selling third party advertising or products	2.2.5 (b)	No	\$175.00	\$150.00	\$200.00	n/a
Agent failing to secure newspapers to prevent scattering	2.2.5 (c)	No	\$175.00	\$150.00	\$200.00	n/a
Agent failing to visibly display and/or provide permit card	2.2.5 (d)	No	\$175.00	\$150.00	\$200.00	n/a
Agent acting in an abusive, aggressive or offensive manner or not maintaining professional appearance	2.2.5 (e)	No	\$175.00	\$150.00	\$200.00	n/a
Agent failing to maintain minimum 2-metre distance from Canada Line station or bus stop access points	2.2.5 (f)	No	\$275.00	\$250.00	\$300.00	n/a
Agent obstructing flow of pedestrian traffic	2.2.5 (g)	No	\$375.00	\$350.00	\$400.00	n/a
Agent failing to remove permittee's newspapers accumulated in newspaper distribution zone	2.2.5(h)	No	\$275.00	\$250.00	\$300.00	n/a
Agent failing to remove surplus newspapers and/or properly place surplus newspapers	2.2.5 (i)	No	\$275.00	\$250.00	\$300.00	n/a
Agent failing to comply with term or condition of permit	2.2.5 (j)	No	\$375.00	\$350.00	\$400.00	n/a

Schedule – Noise Regulation Bylaw No. 8856 (2012)

Designated Bylaw Contraventions and Corresponding Penalties

A1 Bylaw	A2 Description of Contravention	A3 Section	A4 Compliance Agreement Available	A5 Penalty	A6 Early Payment Option	A7 Late Payment Amount	A8 Compliance Agreement Discount
Noise Regulation Bylaw No. 8856 (2012)	Period of Time from Receipt (inclusive)		n/a	29 to 60 days	1 to 28 days	61 days or more	n/a
	Making or causing noise in a quiet zone which exceeds permitted limits	2.1.1	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
	Making or causing noise in an intermediate zone which exceeds permitted limits	2.2.1	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
	Making or causing noise in an activity zone which exceeds permitted limits	2.3.1	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
	Making or causing a noise which disturbs the quiet, peace and enjoyment of a neighbourhood	3.1.1	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
	Making or causing a prohibited type of noise which disturbs the quiet, peace and enjoyment	3.2.1	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
	Failure to install or maintain construction noise sign	4.1.2	No	\$ 300.00	\$ 250.00	\$ 325.00	n/a

Schedule – Parking (Off-Street) Regulation Bylaw No. 7403 (2002)

Designated Bylaw Contraventions and Corresponding Penalties

A1 Bylaw	A2 Description of Contravention	A3 Section	A4 Compliance Agreement Available	A5 Penalty	A6 Early Payment Option	A7 Late Payment Amount	A8 Compliance Agreement Discount
Parking (Off-Street) Regulation Bylaw No. 7403 (2002)	Period of Time from Receipt (inclusive)		n/a	29 to 60 days	1 to 28 days	61 days or more	n/a
	Parking in a reserved parking space without an authorized parking permit	2.1.1 (f)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
	Parking in loading zone over 5 minutes for passenger	2.1.1 (g)(i)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
	Parking in loading zone over 30 minutes for materials	2.1.1 (g)(ii)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
	Stopping in a parking space designated for persons with disabilities without displaying an accessible parking permit	2.1.1 (h)	No	\$ 110.00	\$ 65.00	\$ 135.00	n/a
	Parking beyond posted time limit	2.1.1 (i)	No	\$ 50.00	\$ 35.00	\$ 75.00	n/a
	Stopping or parking a vehicle where prohibited	3.2.1 (c)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
	Parking outside of designated lines	3.2.1 (d)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
	Parking in an area not designated for parking	3.3.1 (b)(i)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
	Parking with expired plates or no plates	3.3.1 (b)(ii)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
	Parking an unattached trailer	3.3.3	No	\$ 110.00	\$ 65.00	\$ 135.00	n/a

Permitting a vehicle to idle for over 3 minutes	3.4(a)	No	\$ 75.00	\$ 60.00	\$ 100.00	n/a
Permitting a vehicle to idle while unattended and unlocked	3.4(b)	No	\$ 75.00	\$ 60.00	\$ 100.00	n/a
Parking without valid proof of payment	5.1.2	No	\$ 50.00	\$ 35.00	\$ 75.00	n/a
Parking without displaying a valid parking permit	5.1.2 (c)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Remove, obliterate or otherwise interfere with any markings made by a bylaw enforcement officer, police officer or traffic enforcement officer	9.3	No	\$ 70.00	\$ 45.00	\$ 90.00	n/a

Schedule – Public Parks and School Grounds Regulation Bylaw No. 8771							
Designated Bylaw Contraventions and Corresponding Penalties							
A1	A2	A3	A4	A5	A6	A7	A8
Bylaw	Description of Contravention	Section	Compliance Agreement Available	Penalty	Early Payment Option	Late Payment Amount	Compliance Agreement Discount
Public Parks and School Grounds Regulation Bylaw No. 8771	Period of Time from Receipt (inclusive)		n/a	29 to 60 days	1 to 28 days	61 days or more	n/a
	Disorderly or offensive conduct	2.1.1(a)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
	Endangering oneself	2.1.1(b)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
	Harassing or endangering others	2.1.1(c)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
	Interfering or obstructing with use and enjoyment of park or school ground	2.1.1(d)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
	Interfering or obstructing with duties	2.1.1(e)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
	Polluting, obstructing or causing to run to waste any body of water, watercourse or waterworks	2.2.1	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
	Driving, operating or parking a vehicle, conveyance or animal in unauthorized area	2.3.1(a)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
	Parking or leaving a vehicle, conveyance or animal in a park or school ground for an unauthorized purpose or overnight	2.3.1(b)	No	\$ 100.00	\$ 75.00	\$ 125.00	n/a

Driving, operating or parking a vehicle, conveyance or animal on an artificial turf field or Minoru Park running track	2.3.1(c)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
Climbing, harvesting, injuring, damaging, defacing, removing, misusing or interfering with any plant life or vegetation without authorization	2.4.1	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
Planting or depositing invasive plant life or vegetation	2.4.2	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
Planting or depositing plant life or vegetation without authorization	2.4.3	No	\$ 75.00	\$ 60.00	\$ 100.00	n/a
Harassing, disturbing, frightening or injuring an animal without a valid licence	2.5.1(a)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
Feeding an animal without a valid licence	2.5.1(b)	No	\$ 75.00	\$ 60.00	\$ 100.00	n/a
Hooking, trapping or snaring an animal without a valid licence	2.5.1(c)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
Animal off leash in unauthorized area	2.5.2(a)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
Failure to ensure an animal does not kill or injure a person or animal	2.5.2(b)	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
Failure to ensure an animal does not harass, disturb or frighten a person or animal	2.5.2(c)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
Failure to ensure an animal does not enter or remain in a body of water, watercourse or waterworks	2.5.2(d)	No	\$ 100.00	\$ 75.00	\$ 125.00	n/a
Failure to ensure an animal does not damage property	2.5.2(e)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
Animal in unauthorized area	2.5.3	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a

Depositing or disposing an animal or animal remains	2.5.4	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
Misusing, damaging or interfering with athletic or recreational facility or equipment	2.6.1	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
Littering or disposing of waste other than in an authorized receptacle	2.7.1(a)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
Disposing of lighted match, cigar, cigarette or other burning substance other than in an authorized receptacle	2.7.1(b)	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
Unauthorized deposit or disposal of household, commercial or yard waste	2.7.2	No	\$ 250.00	\$ 225.00	\$ 275.00	n/a
Unauthorized barbeque or fire during a fire ban or in a bog, wetland or environmentally sensitive area	2.7.3	No	\$ 250.00	\$ 225.00	\$ 275.00	n/a
Open flame or wood stove, camp stove or barbeque	2.7.4(a)	No	\$ 200.00	\$ 150.00	\$ 250.00	n/a
Charcoal stove, camp stove or barbeque	2.7.4(b)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
Natural gas or propane stove or barbeque in unauthorized area	2.7.4(c)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
Launching a model or power rocket	2.8.1	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
Depositing or disposing of cremated remains	2.8.2	No	\$ 75.00	\$ 60.00	\$ 100.00	n/a
Prohibited athletic or recreation activity in unauthorized area	3.1.1	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
Carrying or discharging a firearm in unauthorized area	3.2.1	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
Throwing a hammer, shot-put, discus or javelin in unauthorized area	3.2.2	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a

Injuring, damaging, defacing, removing, misusing or interfering with any building, structure, sign, equipment, ornament, or object without authorization	4.1.1(a)	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
Installing, erecting or constructing a tent, shelter, building, structure, sign, ornament, or object without authorization	4.1.1(b)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
Depositing or removing topsoil, wood, rock or other materials without authorization	4.1.1(c)	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
Selling or exposing an item for sale without authorization	4.2.1(a)	No	\$ 300.00	\$ 275.00	\$ 325.00	n/a
Offering a service for a fee or compensation without authorization	4.2.1(b)	No	\$ 300.00	\$ 275.00	\$ 325.00	n/a
Soliciting funds, goods or services without authorization	4.2.1(c)	No	\$ 300.00	\$ 275.00	\$ 325.00	n/a
Posting advertising or promotional material of a commercial nature without authorization	4.2.1(d)	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
Distributing or delivering advertising or promotional material of a commercial nature without authorization	4.2.1(e)	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
Installing or building a display for advertising or promotional purposes without authorization	4.2.1(f)	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
Driving, operating or parking a vehicle, conveyance or animal for the purpose of displaying or broadcasting advertising or promotional messages of a commercial nature without authorization	4.2.1(g)	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
Failure to conduct commercial, advertising or promotional activities in accordance with requirements	4.2.2	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
Unauthorized athletic or recreational activity	4.3.1	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a

Unauthorized combustible or other explosive material	4.4.1(a)	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
Unauthorized amplifying system	4.4.1(b)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
Unauthorized tournament or competition	4.4.1(c)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
Unauthorized parade, performance or gathering	4.4.1(d)	No	\$ 150.00	\$ 125.00	\$ 175.00	n/a
In park or school ground during unauthorized hours	4.5.1	No	\$ 100.00	\$ 75.00	\$ 125.00	n/a
In facility, pool or adjacent area during unauthorized hours	4.5.2	No	\$150.00	\$ 125.00	\$ 175.00	n/a

Schedule – Sign Regulation Bylaw No. 9700

Designated Bylaw Contraventions and Corresponding Penalties

A1 Bylaw	A2 Description of Contravention	A3 Section	A4 Compliance Agreement Available	A5 Penalty	A6 Early Payment Option	A7 Late Payment Amount	A8 Compliance Agreement Discount
Sign Regulation Bylaw No. 9700	Period of Time from Receipt (inclusive)		n/a	29 to 60 days	1 to 28 days	61 days or more	n/a
	Erect or allow to be erected a sign other than permitted in the bylaw	1.1	No	\$ 450.00	\$ 400.00	\$ 500.00	n/a
	Obstructing or interfering with entry on to land	1.6	No	\$ 450.00	\$ 400.00	\$ 500.00	n/a
	Obstructing or interfering with entry into premises	1.6	No	\$ 450.00	\$ 400.00	\$ 500.00	n/a
	Signs not maintained in a serviceable condition, including not repainting or replacement of copy area to present a legible message	1.16	No	\$ 450.00	\$ 400.00	\$ 500.00	n/a
	Installing a sign, regulated by Part Two, but not complying with the standards, limitation and requirements specified	2.1	No	\$ 450.00	\$ 400.00	\$ 500.00	n/a
	Installing a sign without a permit	3.1	No	\$ 450.00	\$ 400.00	\$ 500.00	n/a
	Allowing or placing signs prohibited by the bylaw	4.1	No	\$ 450.00	\$ 400.00	\$ 500.00	n/a

Schedule – Soil Removal and Fill Deposit Regulation No. 8094

Designated Bylaw Contraventions and Corresponding Penalties

A1 Bylaw	A2 Description of Contravention	A3 Section	A4 Compliance Agreement Available	A5 Penalty	A6 Early Payment Option	A7 Late Payment Amount	A8 Compliance Agreement Discount
Soil Removal and Fill Deposit Regulation Bylaw 8094	Period of Time from Receipt (inclusive)		n/a	29 to 60 days	1 to 28 days	61 days or more	n/a
	Soil deposit or removal without valid permit	3.1.2	No	\$ 500.00	\$ 475.00	\$ 525.00	n/a
	Not complying with term or condition of permit	3.1.2	No	\$500.00	\$475.00	\$525.00	n/a
	Deposit or remove soil or fill between the hours of 8:00 p.m. and 7:00 a.m.	5.1.1(a)	No	\$500.00	\$ 475.00	\$ 525.00	n/a
	Deposit or remove soil or fill on a Sunday or any statutory holiday	5.1.1(b)	No	\$500.00	\$ 475.00	\$ 525.00	n/a
	Failing to properly license and insure vehicle used for hauling soil or fill	5.1.1(c)	No	\$200.00	\$175.00	\$225.00	n/a
	Failing to cover soil or fill to prevent blowing or falling from vehicle	5.1.1(d)	No	\$300.00	\$275.00	\$325.00	n/a
	Failing to repair damage to drainage, watercourse, highway or other property	5.1.1(e)	No	\$500.00	\$ 475.00	\$ 525.00	n/a
	Failing to keep drainage or watercourse free of soil or fill	5.1.1(f)	No	\$500.00	\$ 475.00	\$ 525.00	n/a

Removal or deposit greater than 0.5 metre within 2.5 metre of utility pole, pipeline, structure or highway without approval	5.1.1(g)	No	\$500.00	\$475.00	\$525.00	n/a
Removal or deposit soil or fill on highway, statutory right-of-way or easement without permission	5.1.1 (h)	No	\$500.00	\$ 475.00	\$ 525.00	n/a
Failure to remove temporary structures	5.1.1 (i)	No	\$200.00	\$175.00	\$225.00	n/a
Failure to adequately fence or protect hazards	5.1.1 (j)	No	\$500.00	\$ 475.00	\$ 525.00	n/a
Failure to protect from erosion, collapse, or run-off water or mud	5.1.1 (k)	No	\$300.00	\$275.00	\$325.00	n/a
Stockpiling soil or fill other than location in permit or causing damage or nuisance	5.1.1 (l)	No	\$300.00	\$275.00	\$325.00	n/a
Allow soil to encroach, undermine, damage or endanger adjacent property or setback area	5.1.1 (m)	No	\$400.00	\$375.00	\$425.00	n/a
Driver fail to provide required information	5.2.1(a)	No	\$200.00	\$175.00	\$225.00	n/a
Person fail to provide name, address or photo identification	5.2.1(b)	No	\$200.00	\$175.00	\$225.00	n/a
Prevent or obstruct entry by Manager	6.1.2	No	\$500.00	\$ 475.00	\$ 525.00	n/a
Failure to comply with notice of non-compliance	6.2.1	No	\$500.00	\$ 475.00	\$ 525.00	n/a

Schedule – Traffic Bylaw No. 5870 (1992)

Designated Bylaw Contraventions and Corresponding Penalties

A1 Bylaw	A2 Description of Contravention	A3 Section	A4 Compliance Agreement Available	A5 Penalty	A6 Early Payment Option	A7 Late Payment Amount	A8 Compliance Agreement Discount
Traffic Bylaw No. 5870 (1992)	Period of Time from Receipt (inclusive)		n/a	29 to 60 days	1 to 28 days	61 days or more	n/a
	Failure to clear snow from sidewalk (commercial, industrial and residential)	6.1	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
	Container / POD on a roadway or boulevard more than permitted time	9A.2	n/a	\$ 50.00	\$ 35.00	\$ 75.00	n/a
	Container / POD on a roadway or boulevard without permit displayed	9A.3	n/a	\$ 50.00	\$ 35.00	\$ 75.00	n/a
	Stopping on a sidewalk, boulevard or median	12.3 (a)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
	Stopping in an intersection	12.3 (b)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
	Stopping within 6 metres of a property line at an intersection	12.3 (c)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
	Stopping within 1.5 metres of a sidewalk crossing, private road or lane	12.3 (d)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
	Stopping within 6 metres of a stop sign or control signal	12.3 (e)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
	Stopping so as to obstruct traffic	12.3 (f)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
	Stopping on the roadway with no curb	12.3 (g)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a

No stopping zone	12.3 (h)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Stopping on a crosswalk	12.3 (j)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Stopping within 6 metres of a crosswalk	12.3 (k)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Stopping within a bus stop at an intersection	12.3 (l)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Stopping within 16 metres of a bus stop sign in mid block	12.3 (m)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Stopping on a bridge	12.3 (n)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Stopping within 5 metres of a fire hydrant	12.3 (o)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Stopping so as to obstruct a traffic sign	12.3 (r)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Stopping within 15 metres of a railway crossing	12.3 (s)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Stopping in a construction zone	12.3 (t)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Stopping beside a yellow curb	12.3 (u)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Parking in a lane	12.4 (a)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Parking on a roadway where it is practicable to park off the roadway	12.4 (b)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
No parking zone	12.4 (c)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Parking over 72 hours	12.4 (d)	n/a	\$ 50.00	\$ 35.00	\$ 75.00	n/a
Parking abutting a centre median	12.4 (e)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Parking on the roadway side of a vehicle already stopped or parked	12.4 (g)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Parking vehicle to display for sale	12.4 (h)(i)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Parking vehicle for repairs on street	12.4 (h)(ii)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a

Parking vehicle to sell from vehicle	12.4 (h)(iii)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Parking opposite or adjacent to excavation so as to obstruct traffic	12.4 (i)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Parking over 3 hours between 8 am and 6 pm	12.4 (l)	n/a	\$ 50.00	\$ 35.00	\$ 75.00	n/a
Parking abutting elementary school between 8 am and 5 pm	12.4 (m)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Parking in loading zone over 5 minutes for passenger	12.4 (o)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Parking in loading zone over 30 minutes for materials	12.4 (p)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Parking so as to obstruct a traffic sign	12.4 (q)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Overtime parking	12.4 (r)	n/a	\$ 50.00	\$ 35.00	\$ 75.00	n/a
Parking on school grounds or in City parks between 3 am and 6 am	12.4 (s)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Parking with expired plates or no plates	12.4 (t)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Parking in a construction zone	12.4 (u)	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Parking in a taxi zone except a taxi	12.4 (v)	n/a	\$ 50.00	\$ 35.00	\$ 75.00	n/a
Parking of recreational vehicle on a roadway between 8:00 pm to 6:00 am	12.4 (w)	n/a	\$ 50.00	\$ 35.00	\$ 75.00	n/a
Parking in a tour bus zone, except a tour bus	12.4 (x)	n/a	\$ 50.00	\$ 35.00	\$ 75.00	n/a
Moving a vehicle within a block to avoid time limits	12.4A	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Stopping or parking other than on the right side of the roadway in the direction of traffic	12.5	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Stopping other than parallel to the curb or edge of the roadway	12.5	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a

Parking beyond 30 cm from front of vehicle to adjacent curb	12.5	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Parking not in a marked stall	12.6	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Parking with vehicle or the load thereon extending into traffic	12.7	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Parking at an angle other than 45 degrees or as indicated by lines or signs	12.7	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Parking beyond 30 cm from front of vehicle to adjacent curb	12.7	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Parking a commercial vehicle during prohibited hours	12.8	No	\$ 110.00	\$ 65.00	\$ 135.00	n/a
Parking a commercial vehicle over 3 hours from 7 am to 7 pm	12.9	No	\$ 110.00	\$ 65.00	\$ 135.00	n/a
Parking a commercial vehicle abutting property used for residence, church, school or public park	12.10	No	\$ 110.00	\$ 65.00	\$ 135.00	n/a
Parking an unattached trailer	12.11	No	\$ 110.00	\$ 65.00	\$ 135.00	n/a
Stopping in a parking space designated for persons with disabilities without displaying an accessible parking permit	12.13	No	\$ 110.00	\$ 65.00	\$ 135.00	n/a
Permitting a vehicle to idle for over 3 minutes	12.15(a)	No	\$ 75.00	\$ 60.00	\$ 100.00	n/a
Permitting a vehicle to idle while unattended and unlocked	12.15(b)	No	\$ 75.00	\$ 60.00	\$ 100.00	n/a
Park without valid proof of payment	12A.2	n/a	\$ 50.00	\$ 35.00	\$ 75.00	n/a
Parking without displaying a valid parking permit	12B.6	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a

Parking without displaying a valid shared vehicle decal	12C.2	No	\$70.00	\$45.00	\$95.00	n/a
Overweight vehicle on a weight limited roadway	15.2	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a
Remove, obliterate or otherwise interfere with any markings made by a Bylaw Enforcement Officer	35.B.1	No	\$ 70.00	\$ 45.00	\$ 95.00	n/a

<p align="center">Schedule – Vehicle For Hire Regulation Bylaw No. 6900 (1998)</p> <p align="center">Designated Bylaw Contraventions and Corresponding Penalties</p>							
A1	A2	A3	A4	A5	A6	A7	A8
Bylaw	Description of Contravention	Section	Compliance Agreement Available	Penalty	Early Payment Option	Late Payment Amount	Compliance Agreement Discount
Vehicle For Hire Regulation Bylaw No. 6900 (1998)	Period of Time from Receipt (inclusive)		n/a	29 to 60 days	1 to 28 days	61 days or more	n/a
	Towing from parking lot without proper authorization	6.3.1	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
	Towing from no parking area without proper authorization	6.3.2	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
	Failure to erect or maintain prescribed towing company signs	6.3.4	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
	Failure to erect or maintain prescribed tow-away warning signs	6.3.5	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
	Failure to obtain a valid towing permit for a private parking lot	6.3.7	No	\$ 300.00	\$ 275.00	\$ 325.00	n/a
	Failure to complete Part B of the tow-away notice	6.3.10	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
	Failure to retain Tow-away Notice for period of 90 days	6.3.10(a)(ii)	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
	Failure to provide a full written accounting of fees, charges and taxes	6.3.10(b)(ii)	No	\$ 300.00	\$ 275.00	\$ 325.00	n/a

Schedule – Water Use Restriction Bylaw No. 7784 (2004)							
Designated Bylaw Contraventions and Corresponding Penalties							
A1	A2	A3	A4	A5	A6	A7	A8
Bylaw	Description of Contravention	Section	Compliance Agreement Available	Penalty	Early Payment Option	Late Payment Amount	Compliance Agreement Discount
Water Use Restriction Bylaw No. 7784 (2004)	Period of Time from Receipt (inclusive)		n/a	29 to 60 days	1 to 28 days	61 days or more	n/a
	Watering contrary to Stage 1 Restrictions	2.1.1	No	\$ 100.00	\$ 75.00	\$ 125.00	n/a
	Watering contrary to Stage 2 Restrictions	2.2.1	No	\$ 200.00	\$ 175.00	\$ 225.00	n/a
	Watering contrary to Stage 3 Restrictions	2.3.1	No	\$ 500.00	\$ 450.00	\$ 525.00	n/a
	Watering contrary to the terms of a permit	3.1.4	No	\$ 100.00	\$ 75.00	\$ 125.00	n/a
	Failure to display a permit	3.1.6	No	\$ 100.00	\$ 75.00	\$ 125.00	n/a

Schedule – Watercourse Protection and Crossing Bylaw No. 8441							
Designated Bylaw Contraventions and Corresponding Penalties							
A1	A2	A3	A4	A5	A6	A7	A8
Bylaw	Description of Contravention	Section	Compliance Agreement Available	Penalty	Early Payment Option	Late Payment Amount	Compliance Agreement Discount
Watercourse Protection and Crossing Bylaw No. 8441	Period of Time from Receipt (inclusive)		n/a	29 to 60 days	1 to 28 days	61 days or more	n/a
	Failure to obtain permit	2.1(d)	No	\$ 500.00	\$ 450.00	\$ 525.00	n/a
	Failure to maintain watercourse crossing	6.1	No	\$ 250.00	\$ 200.00	\$ 300.00	n/a
	First Offence	6.1		\$ 500.00	\$ 450.00	\$ 525.00	
	Subsequent Offences						
	Failure to construct as approved	4.1	No	\$ 500.00	\$ 450.00	\$ 525.00	n/a
	Failure to restore City land	4.2	No	\$ 500.00	\$ 450.00	\$ 525.00	n/a
	Unauthorized development in a riparian management area	8.1	No	\$ 500.00	\$ 450.00	\$ 525.00	n/a
	Failure to comply with restoration order	8.4(a)	No	\$ 500.00	\$ 450.00	\$ 525.00	n/a