

## **Child Care Development Advisory Committee's 2023 Work Program**

The proposed 2023 Work Program is consistent with the Child Care Development Advisory Committee's (CCDAC) mandate to act as a resource and provide advice to City Council regarding the planning, development, support and promotion of quality, affordable and accessible child care in Richmond.

The Work Program supports Council's Strategic Plan 2018–2022 Strategic Focus Area #4 An Active and Thriving Richmond:

*An active and thriving community characterized by diverse social and wellness programs, services and spaces that foster health and well-being for all.*

The Work Program supports the City's Social Development Strategy's Strategic Direction 4:

*Help Richmond's Children, Youth and Families Thrive.*

The Work Program supports the 2017–2022 Richmond Child Care Needs Assessment and Strategy:

*Strategic Direction - Collaboration and Partnership: Action 22. Continue to support the work of the Child Care Development Advisory Committee with the view of building the capacity of the child care sector and parents understanding of child care options.*

The Work Program also supports the 2021–2031 Richmond Child Care Action Plan:

*Sector Quality and Sustainability: Action 3.1 Ensure that the City continues to be well informed about the latest trend, research and advocacy efforts concerning child care matters.*

## 2023 CCDAC Work Program

The 2023 Work Program was approved at the CCDAC meeting held on January 4, 2023. This year the committee will give priority to the initiatives outlined in the table below.

<b>Advocacy</b>	
<b>Initiative #1</b>	<ul style="list-style-type: none"> <li>• Make recommendations to City Council regarding advocacy that could be undertaken with senior levels of government regarding the ongoing implementation of the Federal Multilateral Early Learning and Care Framework, the Provincial Child Care BC plan, the new Richmond Child Care Strategy, and the 2021–2031 Richmond Child Care Action Plan.</li> </ul>
<b>CCDAC Action/Steps</b>	<ul style="list-style-type: none"> <li>• Monitor child care issues and emerging trends;</li> <li>• Monitor senior government announcements and changes regarding child care policy and funds for creating new child care spaces;</li> <li>• Discuss child care related issues that come to the CCDAC's attention, consider related roles and actions that could be taken or recommended;</li> <li>• Pass motions or resolutions;</li> <li>• Prepare letters and briefs; and</li> <li>• Submit advice to City Council through the staff liaison.</li> </ul>
<b>Expected Outcome</b>	<ul style="list-style-type: none"> <li>• Council will be informed about child care issues in the community that may be pursued with senior levels of government.</li> </ul>
<b>Indicator of Success</b>	<ul style="list-style-type: none"> <li>• Improved funding, implementation of a new Provincial child care plan and child care licensing.</li> </ul>
<b>Partners</b>	<ul style="list-style-type: none"> <li>• City Council</li> <li>• Child Care Licensing (Vancouver Coastal Health)</li> <li>• Provincial Government</li> <li>• Federal Government</li> </ul>
<b>Initiative #2</b>	<ul style="list-style-type: none"> <li>• Liaise with the Program Manager, Child Care and Youth (staff liaison) regarding issues that need further attention, action or clarification, including those related to the impacts of the COVID-19 pandemic.</li> </ul>
<b>CCDAC Action/Steps</b>	<ul style="list-style-type: none"> <li>• At monthly meetings, provide the staff liaison with information and CCDAC's perspective on key child care issues impacting Richmond operators, providers and families;</li> <li>• Participate in actions noted in the 2021–2031 Richmond Child Care Action Plan that are identified as needing CCDAC involvement;</li> <li>• Participate in the development of a new 10-year Richmond Child Care Strategy;</li> <li>• Provide advice on future City of Richmond child care initiatives;</li> <li>• Provide ideas for communication materials that will assist child care operators and parents;</li> <li>• Respond to Council referrals through the staff liaison; and</li> <li>• Assist with the analysis of the impacts of the COVID-19 pandemic on child care in Richmond.</li> </ul>
<b>Expected Outcome</b>	<ul style="list-style-type: none"> <li>• The Program Manager, Child Care and Youth, as the staff liaison to CCDAC, will be informed regarding CCDAC's perspective on key child care issues.</li> </ul>
<b>Indicator of Success</b>	<ul style="list-style-type: none"> <li>• The staff liaison working with CCDAC's advice and under City Council's direction will address priority child care issues for Richmond.</li> </ul>
<b>Partners</b>	<ul style="list-style-type: none"> <li>• City Council</li> <li>• Stakeholders</li> <li>• Child care providers and early childhood educators</li> </ul>

<b>Initiative #3</b>	<ul style="list-style-type: none"> <li>• Participate in City consultations related to child care.</li> </ul>
<b>CCDAC Action/Steps</b>	<ul style="list-style-type: none"> <li>• Continue to participate in discussions about the implementation of the actions with or related to child care in the City's Social Development Strategy and the 2021–2031 Richmond Child Care Action Plan;</li> <li>• Provide input into the development of the new 10-year Richmond Child Care Strategy; and</li> <li>• Provide input into other City consultation processes as they relate to the CCDAC's mandate (e.g. City Child Care Budget).</li> </ul>
<b>Expected Outcome</b>	<ul style="list-style-type: none"> <li>• Implementation of actions with or related to child care in the City's Social Development Strategy and the 2021–2031 Richmond Child Care Action Plan incorporates CCDAC's perspective;</li> <li>• The new Richmond Child Care Strategy includes relevant input from CCDAC members; and</li> <li>• CCDAC's advice is provided to City consultation processes that are relevant to its mandate.</li> </ul>
<b>Indicator of Success</b>	<ul style="list-style-type: none"> <li>• Plans for future growth of City services and amenities will address the need for quality, affordable child care.</li> </ul>
<b>Partners</b>	<ul style="list-style-type: none"> <li>• City Council</li> <li>• Stakeholders</li> <li>• Child care providers and early childhood educators</li> </ul>
<b>Initiative #4</b>	<ul style="list-style-type: none"> <li>• Advise the City regarding the development of new City-owned child care centres and early childhood development hubs.</li> </ul>
<b>CCDAC Action/Steps</b>	<ul style="list-style-type: none"> <li>• CCDAC to be consulted at the earliest point possible in the development process; and</li> <li>• Review proposals for City-owned child care facilities and early childhood development hubs.</li> </ul>
<b>Expected Outcome</b>	<ul style="list-style-type: none"> <li>• CCDAC is consulted regarding the planning and development of new City-owned child care facilities secured through rezoning processes.</li> </ul>
<b>Indicator of Success</b>	<ul style="list-style-type: none"> <li>• Child care facilities and early childhood development hubs are well designed and meet community needs regarding size, location and programs offered.</li> </ul>
<b>Partners</b>	<ul style="list-style-type: none"> <li>• City Council</li> <li>• City Planners</li> <li>• Developers</li> <li>• Stakeholders</li> <li>• Childcare operators</li> </ul>
<b>Initiative #5</b>	<ul style="list-style-type: none"> <li>• Identify and provide information to CCDAC members on community advocacy initiatives that impact children and families.</li> </ul>
<b>CCDAC Action/Steps</b>	<ul style="list-style-type: none"> <li>• At monthly meetings, or as relevant, share information with CCDAC regarding key, related community advocacy initiatives impacting Richmond child care operators, providers and families.</li> </ul>
<b>Expected Outcome</b>	<ul style="list-style-type: none"> <li>• CCDAC will be informed about community advocacy issues related to children and families.</li> </ul>
<b>Indicator of Success</b>	<ul style="list-style-type: none"> <li>• CCDAC members have better access to information on advocacy initiatives related to child care, children and families.</li> </ul>
<b>Partners</b>	<ul style="list-style-type: none"> <li>• Stakeholders</li> </ul>

<b>Child Care Grants</b>	
<b>Initiative</b>	<ul style="list-style-type: none"> <li>• Recommend Child Care Grant allocations.</li> </ul>
<b>CCDAC Action/Steps</b>	<ul style="list-style-type: none"> <li>• Review City Child Care Grant applications; and</li> <li>• Make grant recommendations to Council.</li> </ul>
<b>Expected Outcome</b>	<ul style="list-style-type: none"> <li>• Council endorses grant recommendations and allocates grants to non-profit societies so these organizations will be able to undertake capital projects to improve the quality of their furnishings, equipment and physical space; and</li> <li>• Richmond's early childhood educators will receive training opportunities and resources as a result of the City's allocation of Professional and Program Development Grants.</li> </ul>
<b>Indicator of Success</b>	<ul style="list-style-type: none"> <li>• The quality and capacity of child care programs will be enhanced as a result of the City's Child Care Grants Program.</li> </ul>
<b>Partners</b>	<ul style="list-style-type: none"> <li>• City Council</li> <li>• Stakeholders</li> <li>• Child care operators</li> </ul>

<b>Child Care Month</b>	
<b>Initiative</b>	<ul style="list-style-type: none"> <li>• Propose and implement activities for Child Care Month in May that are reflective of and compliant with current public health guidelines.</li> </ul>
<b>CCDAC Action/Steps</b>	<ul style="list-style-type: none"> <li>• Plan for an annual event to occur in Richmond during Child Care Month (May) which will include professional development opportunities for Richmond child care providers and/or exhibitions to showcase the work of Richmond's child care providers.</li> </ul>
<b>Expected Outcome</b>	<ul style="list-style-type: none"> <li>• Richmond residents will learn about child care services in their community;</li> <li>• Richmond child care providers will have an opportunity to receive useful information for professional development; and</li> <li>• Richmond child care providers will be supported and celebrated for their work.</li> </ul>
<b>Indicator of Success</b>	<ul style="list-style-type: none"> <li>• Child Care Month (May) activities enhance the work of child care professionals in Richmond and support parents.</li> </ul>
<b>Partners</b>	<ul style="list-style-type: none"> <li>• Stakeholders</li> <li>• Child care providers and early childhood educators</li> </ul>

<b>Development of New Richmond Child Care Strategy</b>	
<b>Initiative</b>	<ul style="list-style-type: none"> <li>• Assist with the development of the new Richmond Child Care Strategy.</li> </ul>
<b>CCDAC Action/Steps</b>	<ul style="list-style-type: none"> <li>• Provide advice on other actions related to the development of the Strategy as requested by the Program Manager, Child Care and Youth.</li> </ul>
<b>Expected Outcome</b>	<ul style="list-style-type: none"> <li>• A new 10-year Child Care Strategy is developed.</li> </ul>
<b>Indicator of Success</b>	<ul style="list-style-type: none"> <li>• Richmond families have better access to information on child care and other family-related resources; and</li> <li>• Richmond early childhood educators have more professional development opportunities and the quality of child care programs in Richmond is enhanced.</li> </ul>
<b>Partners</b>	<ul style="list-style-type: none"> <li>• Stakeholders</li> <li>• Child care providers and early childhood educators</li> </ul>

<b>2021 – 2031 Richmond Child Care Action Plan – Implementation Actions</b>	
<b>Initiative</b>	<ul style="list-style-type: none"> <li>• Assist with the implementation of the actions noted in the City's 2021–2031 Richmond Child Care Action Plan.</li> </ul>
<b>CCDAC Action/Steps</b>	<ul style="list-style-type: none"> <li>• Action 2.1 – Review and enhance current awareness and education strategies about the importance of child care;</li> <li>• Action 3.1 – Ensure that the City continues to be well informed about the latest trend, research and advocacy efforts concerning child care matters; and</li> <li>• Action 3.5 – Promote and assist with the improvement of consistent quality child care in Richmond through targeted City support and/or grant opportunities.</li> </ul>
<b>Expected Outcome</b>	<ul style="list-style-type: none"> <li>• Short term actions noted in the 2021–2031 Richmond Child Care Action Plan are initiated and, dependent on identified timelines, completed; particularly those identified as involving the CCDAC.</li> </ul>
<b>Indicator of Success</b>	<ul style="list-style-type: none"> <li>• Increased child care spaces are available in Richmond.</li> <li>• Child care quality, accessibility and inclusiveness are enhanced.</li> </ul>
<b>Partners</b>	<ul style="list-style-type: none"> <li>• Council</li> <li>• Public Partners (School District 38, Vancouver Coastal Health)</li> <li>• Stakeholders</li> <li>• Child care operators, providers and early childhood educators</li> </ul>

### **2023 CCDAC Budget**

CCDAC annually receives an operating budget of \$4,000.00.

Child care is an essential service for families who live, work and study in Richmond. The 2023 CCDAC Work Program, which supports Council's Strategic Plan 2018–2022 and the City's Social Development Strategy (2013–2022), outlines the Committee's intention to monitor and address emerging issues affecting child care services throughout the year. Through its annual work program, the CCDAC continues to support the development and sustainability of a comprehensive child care system in Richmond.