



Hamilton Community Association

5140 Smith Drive, Richmond, BC V6V 2W5

Email: hamilton@richmond.ca

Hamilton Community Association Youth Award Information

The Hamilton Community Association strives to build a connected and vibrant community by recognizing the needs and assets of this unique community. Hamilton's programs, projects and partnerships focus on developing the assets of all citizens, in particular children.

This award is intended to encourage students who are pursuing a post-secondary education and demonstrated not only academic achievement but outstanding extra-curricular activities that promote social connectivity benefitting Hamilton and Richmond students/residents.

The award must be used toward further education at a designated education institution. An award of **\$1,000** will be presented at the graduation ceremony, or ceremonies of the successful applicant(s). Payment to the successful applicant will be made upon registration in a post-secondary program.

Requirements and Instructions

Requirements:

- Graduating grade 12 student in the current school year should reside in Hamilton
- Planning on attending post-secondary education in the upcoming school year
- Community involvement, leadership, and volunteering in the Hamilton community or high school

Deadline:

- Your application form and all appropriate attachments must be received by no later than **March 15, 2025**

How to Apply:

Completion
Check Box

- Complete the Application Form _____
- Complete a max 500 word essay on "What Does Hamilton Mean to You?" _____
- References (see attached instructions) _____
- E-mail the application, references, and essay to hamilton@richmond.ca before the application deadline _____

We would like to thank all applicants and wish you the best in your pursuit of personal growth and higher education. Applicants will be contacted by April 30, 2025.

Regards,

Board of Directors
Hamilton Community Association

Hamilton Community Association Youth Award Application

Contact Information:

Name: _____
Address: _____
Phone: _____
Email: _____

School Information:

School _____
Address: _____
Grade / Graduating Year: _____

I reside in the Hamilton neighbourhood. Yes _____ No _____

If no, please provide an explanation for consideration:

1. What are your post-secondary plans? How would you benefit from this scholarship?

Please list all volunteer (extra-curricular) activities for Grades 11 and 12 and estimated hours per year for each activity. Include any volunteering for community groups, clubs, committees, athletic teams, artistic activities (group or individual) and any other community volunteer service. Hours for course credit are not to be included. Hours in extra-curricular should demonstrate a leadership role or how you are inspiring others such as, but not limited to, umpiring, coaching, mentoring.

School Year	Activity	Estimated Hours	Contact Person

2. Describe your volunteering / extra-curricular activities and how your efforts have benefitted your school, local community or organization.

3. Provide an idea that the Hamilton Community Association could implement to better serve young people in the Hamilton neighbourhood.

4. Please provide two reference letters. Only one letter shall be from the school. Reference letters shall be on school/organization letterhead and be signed by the referee (for instructions, refer to the last page).

Name	Title/Acquaintance	Phone Number	Email

5. **Additional Information:** Please add any additional information about yourself and your contributions to the community to support this application such as Honour Roll, Awards, etc. Attach additional pages as necessary.

6. **By signing, you confirm that the above information is true and correct. Should you be the successful applicant, you also agree to allow the Hamilton Community Association to use your name and photo for publicity purposes regarding this scholarship.**

Signature: _____ **Date:** _____

REFERENCE LETTER INSTRUCTIONS

Dear Referee,

Thank you for taking the time to provide a reference letter for the applicant.

Below are some reference letter requirements as follows:

- Reference letters shall be on school or organization letterhead
- Signature, Name, Title (as applicable) and Date

As stated in the application, the purpose of the Hamilton Community Association Youth Award is to assist students who are pursuing a post-secondary education. The applicant will not only be a high academic achiever but will have demonstrated outstanding extra-curricular activities that promotes social connectivity benefitting Hamilton and Richmond students/residents.

Besides the applicant's academic achievement, the selection committee, would very much like to hear from the referee about the applicant's extra-curricular activities.

Applicant Instructions:

1. Kindly have the reference letters attached to your application and essay.
2. **Please note that the two references shall not be from the same organization or school.**

We appreciate your time and effort in providing a reference letter.

Sincerely,

Hamilton Community Association Award Committee