

Frequently Asked Questions

Indoor Parties

CAN WE BRING OUR OWN DECORATIONS?

You are welcome to bring your own decorations (ie. banners, streamers and posters) but only painters tape is permitted. We do not provide hooks, nails, or hanging/attachments. Please keep in mind that you have 30 minutes prior to your party to set-up.

WOULD I BE ABLE TO EXTEND MY PARTY RENTAL FOR AN EXTRA HOUR?

Each additional hour is subject to a fee of \$60.00/hour in addition to the Children's Party package cost. No guaranteed party extension.

HOW MUCH TIME DO I HAVE FOR SET-UP/CLEAN-UP?

You are allotted 30 minutes to set-up prior to your party and 15 minutes for clean-up after. Party staff will facilitate the set-up before you arrive, and will support in clean-up.

CAN I HAVE A VENDOR FOR MY PARTY?

Yes! Third-party vendors are accepted for all parties and room rentals (i.e. Magician, Face Painter, Clown, Food Cart, Balloon Twister, Costume Performers, etc.). Performers liability insurance required.

ARE THERE ACCESSIBLE WASHROOMS AND/OR ENTRANCES?

Yes! In both our Main Building and Annex Building there is an accessible washroom inside with a changing station. Additionally, there is a ramp for the Annex Building located between the two buildings.

WHAT IS THE MAXIMUM NUMBER OF GUESTS FOR MY PARTY?

You are allowed up to 75 guests. These numbers include adults and children (children under the age of 1 are not included in these numbers).

IS THERE FREE PARKING?

Yes! Our parking lot is free and the entrance is located along Lynas Lane.

HAVE MORE QUESTIONS?

Please email thompson@richmond.ca