



**Council/School Board Liaison Committee  
Electronic meeting**

**Richmond City Hall  
6911 No. 3 Road  
Wednesday, November 6, 2024  
9:30 a.m.**

AGENDA

*Motion to adopt the agenda for the meeting of November 6, 2024.*

MINUTES

CSBL-3

*Motion to adopt the **minutes** of the meeting of the Council/School Board Liaison Committee held on September 11, 2024.*

STANDING ITEMS

CSBL-7

1. **TRAFFIC SAFETY ADVISORY COMMITTEE**  
(COR – Sonali Hingorani)

2. **CHILD CARE UPDATE**  
(COR – Chris Duggan)

3. **JOINT CITY AND DISTRICT PROGRAM COMMITTEE**  
(COR – Keith Miller)

**CSBL - 1**

**Council/School Board Liaison Committee Agenda**  
**Wednesday, November 6, 2024**

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4. **FUTURE AGENDA ITEMS**

**AGENDA ITEMS**

5. **PROPOSED 2025 MEETING DATES**

Proposed 2025 meeting dates for discussion:

Wednesday, January 29, 2025

Wednesday, April 30, 2025

Wednesday, September 10, 2025

Wednesday, November 5, 2025

**BUSINESS ARISING & NEW BUSINESS**

**NEXT COMMITTEE MEETING DATE**

January 29, 2025 (tentative date) at 9:30 a.m. by Zoom. The meetings in 2025 will be hosted by Richmond School District No. 38.

**ADJOURNMENT**



## Council/School Board Liaison Committee

- Date: Wednesday, September 11, 2024
- Place: Electronic meeting by teleconference  
Richmond City Hall
- Present: Councillor Alexa Loo, Chair (entered the meeting at 10:00 a.m.)  
Councillor Laura Gillanders, Vice-Chair  
Trustee Ken Hamaguchi  
Trustee Heather Larson
- Absent: Trustee Donna Sargent
- Also Present: Steve Ahluwalia, Richmond School District No. 38  
Elizabeth Ayers, City of Richmond  
Trustee Rod Belleza  
Evangel Biason, City of Richmond  
Kirsten Close, City of Richmond  
Chris Duggan, City of Richmond  
Todd Gross, City of Richmond  
Sonali Hingorani, City of Richmond  
Ravinder Johal, Richmond School District No. 38  
Keith Miller, City of Richmond  
Maryam Naser, Richmond School District No. 38  
Kim Somerville, City of Richmond  
Braunwyn Thompson, Richmond School District No. 38  
Shannon Unrau, City of Richmond  
Christopher Usih, Richmond School District No. 38  
Cindy Wang, Richmond School District No. 38  
Trustee Alice Wong  
Trustee David Yang
- Call to Order: The Vice-Chair called the meeting to order at 9:30 a.m.

### AGENDA

It was moved and seconded  
*That the Council/School Board Liaison Committee agenda for the meeting of September 11, 2024, be adopted as circulated.*

**CARRIED**

# Council/School Board Liaison Committee

Wednesday, September 11, 2024

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## MINUTES

It was moved and seconded

*That the minutes of the meeting of the Council/School Board Liaison Committee held on April 3, 2024, be adopted as circulated.*

**CARRIED**

## STANDING ITEMS

### 1. **TRAFFIC SAFETY ADVISORY COMMITTEE**

City staff briefed Committee on Traffic Safety Advisory Committee activities, noting (i) the RCMP traffic unit will be patrolling school zones during September and will be working with ICBC to conduct road safety campaigns especially around school zones and drop off/pick up areas, (ii) newly implemented traffic calming measures, such as speed humps/cushions, and (iii) working with residents and school principals to address and mitigate traffic issues that may arise.

Discussion ensued regarding (i) the traffic flow in and out of Burnett Secondary School during drop off/pick up times and the installation of delineators and recent enforcement to mitigate the issues, and (ii) the importance of road safety throughout the city and the ongoing process of achieving vision zero objectives and implementing traffic calming measures on community roads.

It was moved and seconded

*That the verbal report on the Traffic Safety Advisory Committee be received for information.*

**CARRIED**

### 2. **CHILD CARE UPDATE**

City staff provided a brief update, noting (i) the completion of a very successful public engagement period for the Draft Child Care Strategy 2024-2034, a new 10-year Child Care Strategy presented to Council in principle in spring 2024, (ii) the City is now accepting applications for Child Care Capital Grants and Child Care Professional and Program Development Grants, and (iii) applications for the Child Care Development Advisory Committee are now being accepted until September 27, 2024.

It was moved and seconded

*That the verbal update on Child Care be received for information.*

**CARRIED**

## Council/School Board Liaison Committee

Wednesday, September 11, 2024

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### 3. JOINT CITY AND DISTRICT PROGRAM COMMITTEE

City staff advised that the Program Committee continues to meet to share and collaborate on the various programs and initiatives that improve the well-being of students, youth, children, and their families, highlighting the ParticipACTION Community Challenge, an annual challenge where communities from across Canada come together to get moving, connect with others and help their community compete for the title of Canada's Most Active Community. Staff noted that for the second time in three years, Richmond was awarded BC's most active community.

Discussion ensued regarding (i) various factors in determining the winner for Canada's Most Active Community and (ii) how other community organizations and schools can get involved in ParticipACTION to increase Richmond's overall activity.

City staff advised that the next Joint City and District Program Committee meeting is scheduled for October 16, 2024.

It was moved and seconded

*That the verbal update on the Joint City and District Program Committee be received for information.*

**CARRIED**

### 4. FUTURE AGENDA ITEMS

City staff noted an accessibility update will be provided to the School Board as part of the partnership with the City in addressing accessibility.

### 5. RICHMOND COMMUNITY WELLNESS STRATEGY (2018-2023) PROGRESS UPDATE 2022-2023

City staff shared a video and PowerPoint presentation on the Richmond Community Wellness Strategy Progress Update 2022-2023, highlighting some specific ways that the School District and the City work together to contribute to this important strategy, including student wellness collaborations such as (i) cycling education with HUB Cycling, (ii) Children's Arts Festival, (iii) Community Mural Program, and (iv) Community Services pop-ups at Brighthouse Library.

Staff also highlighted other projects on the horizon and noted that a final progress update will be presented to Council in Q1 2026.

Discussion ensued regarding the City's Seniors Strategy and Social Development Strategy in addition to other plans, strategies, and reports available on the City's website.

It was moved and seconded

*That the verbal update on the Richmond Community Wellness Strategy (2018-2023) Progress Update 2022-2023 be received for information.*

**CARRIED**

**Council/School Board Liaison Committee**

Wednesday, September 11, 2024

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**NEXT COMMITTEE MEETING DATE**

Wednesday, November 6, 2024 (tentative date) at 9:30 a.m. by Zoom.

**ADJOURNMENT**

It was moved and seconded

*That the meeting adjourn (10:19 a.m.).*

**CARRIED**

Certified a true and correct copy of the Minutes of the meeting of the City of Richmond Council/School Board Liaison Committee held on Wednesday, September 11, 2024.

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Councillor Laura Gillanders  
Vice-Chair

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Shannon Unrau  
Legislative Services Associate  
City Clerk's Office



## Traffic Safety Advisory Committee

Held Thursday, September 26<sup>th</sup>, 2024, 9:00 AM

Teams

Richmond City Hall

### In Attendance:

Sgt. Eric Baskette – RCMP  
Bill Dhaliwal, City of Richmond – Transportation  
Athena Estremadura, RPRC  
Nathan Andrews, City of Richmond – Transportation  
Sonali Hingorani, City of Richmond – Transportation  
Matthew Chou, City of Richmond - Transportation  
Edwin Tahir, City of Richmond – Community Bylaws  
Trevor Northrup, City of Richmond – RFR

Joel Canlas, SD38  
Alice Miro, VCH  
David Hill, ICBC  
Harvey Kooner, ICBC  
Connie Huang, RDPA

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### Next Meeting

The next meeting has been set for **Thursday, November 28, 2024 9:00 AM**, via Teams.

#### 1. **Distracted Driving Campaign** – (Harvey Kooner, ICBC)

H. Kooner informed the group that the month of September is the Provincial Distracted Driving campaign on the BC Chiefs of Police Calendar with police agencies, community police volunteers and ICBC working together across BC. We lose 78 lives on average a year due to distracted or inattentive driving. In Richmond, there was school safety outreach at Mitchell Elementary School and McKinney Elementary School. At Mitchell elementary school, students were asked to fill in 'Think of Me' cards with illustrations on what children want drivers to think about it while they are in their school zone. There were messages of: slowing down, leave the phone alone, avoid distractions, stop at stop signs...drawings of children playing, happy families, their school and lots of other creative & colourful creations. A couple of weeks ago: RCMP officers joined by RCMP Volunteers distributed these think of me cards at Mitchell Elementary to distribute these one of a kind messages to drivers. The outreach was well received by School Admin and the school community. Thanks to Richmond RCMP for this outreach in addition to deployments for Distracted Driving enforcement and education. Throughout the month of September Richmond RCMP has collaborated with Transit Police, Integrated Road Safety Unit and CN Police at a variety of locations.

S. Hingorani mentioned that the City receives lots of requests from schools and parents regarding road safety and asked H. Kooner if this information can be released ahead of time. City staff would like to report out on these types of outreach. H. Kooner will send C. Kurji updates once a month who will forward it off to the committee.

S. Hingorani notified the group that TransLink is working on a safe schools' initiative called, "the Walking School Bus" program. It would be a good idea to have a section in our meeting agenda and minutes of a standing item of various tools and outreach that the City and other stakeholders are doing to promote safe environments around school zones and in the community.

J. Canlas (SD38) provided his support on this suggestion, as the school district gets asked by different groups on what measures we are taking to support traffic safety. It would be helpful to provide people with a resource to refer to showcase the great work and initiatives out there. Sgt. E. Baskette (RCMP), having a team go out and be active in school zone areas and include documentation and bulletin to help bring awareness to schools and the community of what we can offer.

S. Hingorani discussed that this topic could be a stand-alone document at the start of September where every school gets a bulletin of what is available along with initiatives and outreach done by the City, ICBC, RCMP, SD38, VCH etc. E. Tahir commented that school patrol is important to Bylaws, and they designate resources for that. They have a more comprehensive school patrol program that includes data and can share this information with the group. Last week, a Principal from an elementary school in Richmond reached out to Bylaws asking about City partnership regarding bringing awareness for walking to school. City staff will come up with a draft and present it to the committee regarding safe walking trips and providing support for schools with additional resources. The key message is to make the environment around schools safer.

## **2. School Parking Lot Statements – (Connie Huang, RDPA)**

Nothing to add.

### **Standing Items:**

#### **RCMP Road Safety – Initiatives: Enforcement and School Activities – (Sgt. Eric Baskette)**

Sgt. E. Baskette (RCMP) reported on enforcement on school activities. Speed and distracted driving still a significant issue in Richmond. The RCMP traffic team develops hot spots where speeding and distracted driving are more prevalent and releases this information to the media. Sgt. E. Baskette discussed the hot spots that are detected for the month of October.

C. Huang (RDPA), concerned of speeding issue at Burnett school on the west side of Granville. Students walking by the crosswalk and there is a speeding issue. S. Hingorani notified C. Huang that the City has looked at Burnett and improvements to the area in consultation with the Principal, have been implemented and comes down to enforcement. M. Chou from Traffic Signals mentioned that staff did a full traffic warrant and based on results it is not warranted. C. Huang asked staff if a speed bump could be installed to make cars slow down. B. Dhaliwal will meet C. Huang onsite to go over the issues for this area.

Sgt. E. Baskette has gone to Burnett and monitored speeding and there was not a significant speed issue but understanding that it is a timing issue. J. Canlas and Sgt. E. Baskette will also meet to go over the issues at the school. E. Tahir mentioned that Bylaws has Burnett on their schedule for October, RCMP can join them when they go there.

### **Other Business:**

None.

Meeting adjourned at 9:32am



Sgt. Eric Baskette, RCMP, Chairman

Candice Kurji, Recorder

❖ **Any corrections to the above minutes should be forwarded to the recorder within one week of receipt of these minutes, or otherwise they are deemed to be accurate and “Certified a true and correct copy of the minutes of the meeting of the Traffic Safety Advisory Committee on September 26, 2024”**

**Next meeting November 28, 2024**

Traffic Safety Advisory Committee	
Sgt. Eric Baskette, Richmond RCMP – Traffic (Chairperson)	Forrest Weissler, Richmond Fire-Rescue
Joel Canlas, Richmond School District	Trevor Northrup, Richmond Fire-Rescue
Lingly Wilson, Richmond District Parent’s Association	Lloyd Bie, City of Richmond - Transportation
Henry Cheung, Richmond District Parent’s Association	Bill Dhaliwal, City of Richmond – Transportation
Connie Huang, Richmond District Parent’s Association	Matthew Chou, City of Richmond - Transportation
Kirvy Quiambao, Vancouver Coastal Health	Mark Corrado, City of Richmond – Community Safety
David Hill, ICBC	Candice Kurji, City of Richmond – Transportation
Harvey Kooner, ICBC	Alice Miro, Vancouver Coastal Health
Sonali Hingorani, City of Richmond – Transportation	Edwin Tahir, City of Richmond – Community Bylaws
Kam Dadwal, City of Richmond - Public Works	
Suzanne Bycraft, City of Richmond – Public Works	
Brandon Olson, City of Richmond – Public Works	
Traffic Safety Advisory Committee – Member Agencies	
City of Richmond – Fire and Rescue	Richmond District Parent Association
City of Richmond – Bylaws - Parking Enforcement	Richmond RCMP Detachment – Traffic Section
City of Richmond – Transportation	Richmond School District
ICBC	Vancouver Coastal Health
RPRC	
Traffic Safety Advisory Committee - Guests	
Athena Estremadura, Richmond Poverty RPRC	

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# Traffic Safety Advisory Council

Richmond RCMP – Road Safety Unit

Sgt. Eric Baskette

# Richmond RCMP Education/Enforcement (August)

- Speeding: 163
- Driver's Licence infractions: 159
- Distracted Driving: 80
- Impaired Drug/Alcohol infractions: 28
- Vehicle related infractions: 200

# Road Safety Unit Education/Enforcement

- We have had complaints and have worked in the following:
  - 23000 blk of Westminster Hwy
  - Russ Baker Way HOV/Bike Lane
  - River Parkway
- We have worked with the following partners:
  - CN Police
    - Bridgeport Rd and Shell Rd.
    - No 5 and Vulcan
  - CVSE – Passenger Safety and Commercial vehicle



- Highlights from August

- RSU, along with ICBC and BCAA, hosted a car seat clinic at Landsdowne Mall. The event provided caregivers with important education on car seat safety and allowed for seat checks and adjustments to ensure child passenger safety.
- RSU stopped a vehicle traveling 112 km/h in a posted 60 km/hr zone on Russ Baker Way. Driver received a violation ticket for excessive speed, and the vehicle was impounded for 7 days.
- saw multiple excessive speeding incidents, including a vehicle caught driving 110 km/h in a 50 km/h zone on Westminster Highway, and a motorcycle travelling 101 km/hr on No. 2 road. Both vehicles were impounded for a minimum of 7 days.

# Road Safety Unit Education/Enforcement

RSU officers conducted enforcement in a 30 km/hr construction zone after receiving multiple speed-related reports from workers.

- Over a 3-hour period, twelve charges were issued. Richmond RCMP reminds everyone to slow down in construction zones to ensure the safety of workers and other road users.

In our school zones RSU members have laid a total of twenty charges and opened three files.

- Specific to s.147(1) and s.147(2) Speed in a School Zone:
  - Twelve charges
  - Seven written Warning

# Road Safety Unit Education/Enforcement

- School Zones:
  - Cook Elementary
  - Woodward Elementary
  - Quilchena Elementary
  - Blair Elementary
  - Choices School for the Gifted
  - Kidd Elementary
  - Kingswood Elem.
  - St. Paul's School/Palmer
  - Brighthouse
  - Burnett Secondary

# Road Safety Unit Education/Enforcement

- Based on collision analysis we develop “hot spots” for education and enforcement. These are released to the media every month with a tally of our activities.
- Our enforcement hotspots for the next month:
  - No 3 Rd. between Sea Island Way and Bridgeport Rd;
  - Shell Rd. at Hwy 91/Alderbridge Way;
  - No 3 Rd. between Granville Ave. and Westminster Hwy;
  - Williams Rd. between No 1 Rd. and No 3 Rd.;
  - Westminster Hwy between No 2 Rd. and No 3 Rd.