



# CITY OF RICHMOND

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## **Tender Documents for:**

**Contract T.2820**

**Supply and Delivery of Sports Field Base Construction  
Materials at Hugh Boyd Park**

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**Parks Department**

**April 2006**

# CITY OF RICHMOND INVITATION TO TENDER

## **Contract T.2820**

Contract:

### **Supply and Delivery of Sports Field Base Construction Materials at Hugh Boyd Park**

The City of Richmond invites tenders for construction materials at the above-mentioned location. Work under the Contract generally comprises:

### **The supply and delivery of Sports Field Base Construction Materials at Hugh Boyd Park**

The *Contract Documents* are available at [www.richmond.ca](http://www.richmond.ca) on or after Tuesday, April 11, 2006.

### **Tenders are scheduled to close at:**

**Tender Closing Time:** 3:00 PM local time

**Tender Closing Date:** Thursday, April 27<sup>th</sup>, 2006 and will be opened publicly immediately thereafter in Richmond City Hall

**Tender Submission Address:** Manager – Purchasing & Risk  
Front of House, Richmond City Hall  
6911 No. 3 Road, Richmond, BC, V6Y 2C1

A valid tender consists of a submission delivered on time complete with Undertaking of Liability Insurance.

The lowest or any tender will not necessarily be accepted.

Manager – Purchasing & Risk

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City of Richmond

I

Contract T2820

*Supply and Delivery of Sports Field Base Construction Materials at Hugh Boyd Park*

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**TENDER SUBMISSION SUMMARY SHEET**

The Tenderer is to provide Name, Address, Postal Code and Telephone No. below in clear typewritten form:

Name of Tenderer: \_\_\_\_\_

Address: \_\_\_\_\_

**Telephone No:** \_\_\_\_\_

To be signed at Tender Opening:

\_\_\_\_\_  
City Clerk  
(or Designate)

\_\_\_\_\_  
Purchasing & Risk  
Manager (or Designate)

\_\_\_\_\_  
Department Head  
(or Designate)

FORM OF TENDER

Manager - Purchasing and Risk  
City of Richmond  
6911 No. 3 Road  
Richmond, BC V6Y 2C1

The undersigned Tenderer, having carefully read and examined the Instructions to Tenderers, Form of Tender, Tender Annexures, General Conditions of the Contract, Specifications, and Addenda # \_\_\_\_\_ to Addenda # \_\_\_\_\_, hereby agrees to the same, and having carefully examined the locality and the site of the work, and having full knowledge of the work required and of the materials to be furnished and used, does hereby tender and offer to provide the whole of the said materials, in strict accordance with the Specifications, and to do all therein called for on the terms and conditions and under the provisions therein set forth at the

TOTAL TENDERED AMOUNT OF \$ \_\_\_\_\_ INCLUSIVE OF GST

The above price includes and covers duties, Federal (including GST), Provincial Taxes, handling and transportation charges, environmental levies and all other charges incidental to and forming part of this Contract.

The undersigned Tenderer agrees to provide the daily requested volume requirements within 24 hours notice during the construction period.

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Name of Bidder:

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Address:

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Telephone Number:

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Fax Number:

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Name, Signature, and

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Title of Signing Officer

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Date:

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The undersigned Tenderer hereby agrees that the Owner is not bound to accept the lowest or any Tender received by the Owner and that the Tenderer has no rights or claims against the Owner in any way whatsoever in the event that this tender is not accepted and/or no Contract entered into.

The undersigned Tenderer hereby agrees that he has made this tender without any connection, knowledge, comparison of figures, or arrangement with any other person or persons submitting Tenders for this Contract, and that this tender is in all respects fair and without collusion or fraud.

The undersigned Tenderer hereby agrees that once the tenders for this contract have been opened, this tender and the offer constituted hereby shall not be revoked before EITHER acceptance thereof by you, OR the expiration of 60 days after the opening of tenders for this contract, whichever shall first occur.

Dated this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

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Signature and Corporate Seal of Surety  
Company Licensed to Conduct Business in  
the Province of British Columbia

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## **INSTRUCTIONS TO TENDERERS**

1. Sealed Tenders, plainly marked on the envelope:

**CONTRACT T.2820 – THE SUPPLY AND DELIVERY OF SPORTS FIELD  
BASE CONSTRUCTION MATERIALS AT HUGH BOYD  
PARK**

and that clearly show the name of the Tenderer, that are signed, sealed and enclosed in a sealed envelope addressed to The Purchasing and Risk Department, City of Richmond, 6911 No. 3 Road, Richmond, BC, V6Y 2C1, shall be accepted at the Main Floor, Information Counter, Richmond City Hall at the above noted address.

Tenders shall be delivered to the above address not later than 3:00 p.m. local time on:

**Thursday, April 27<sup>th</sup>, 2006**

The Tenders will be publicly opened immediately thereafter.

2. Tenders not received at the “Front of House” by 3:00 p.m. local time on the date above-mentioned will be returned to the Tenderer unopened.
3. Tenders must be submitted on the attached Forms and be authorized by a signing officer of the Bidder's company. The entire Request for Tender must be returned to the City.
4. This Document and completed Forms will become part of the Contract Documents between the City and the successful Bidder.
5. The City reserves the right to accept all or any part of a Tender or to waive irregularities at their own discretion. The lowest or any Tender will not necessarily be accepted.
6. Proprietary names, unless otherwise stated, are used solely to establish standards of materials and finish. Items of other manufacture may be accepted as equal to those specified, at the discretion of the City.
7. Prices, in Canadian currency, shall be shown for each unit specified and shall include all packing, crating, freight, cartage, shipping charges, cost of unloading supplies at destination, and all tariffs, taxes and duties.
8. The Tender shall be subject to each and every condition, requirement and qualification contained in the contract documents, and the submission of such tender shall be considered by both the Owner and the Tenderer as conclusive evidence that the Tenderer has carefully read each and every one of the contract documents including all drawings and specifications; and that he has ascertained the provisions and requirements of all pertinent laws and regulations (Local, Provincial, Federal) relating to labour, the purchase

**INSTRUCTIONS TO TENDERERS (Cont'd)**

or materials, the payment of taxes and duties, the carrying out of the work, and the necessity for licenses and permits.

9. The Tenderer shall be deemed to have satisfied himself before tendering as to the correctness and sufficiency of his tender for the work which tendered amount covers all his obligations under the contract, and all matters and things necessary for the proper supply of materials.
10. If any Tenderer finds any inconsistencies, errors, or omissions in the contract documents or requires clarification of any provisions contained therein, he shall submit his query in duplicate, in writing, addressed to the Manager, Purchasing & Risk, City of Richmond, 6911 No. 3 Road, Richmond, BC V6Y 2C1.

Any interpretation of, additions to, deletions from, or any other corrections to the contract documents, will be issued as written addenda by the Owner delivered to all parties registered by the Owner as having a copy of the tender documents and a copy of the contract documents.

The Owner shall not be responsible for any instructions or information given to the Tenderers by means of oral communication.

11. Inquires during submission of Tender should be directed as follows:

**Technical**

Marcus Liu  
Parks Department  
Tel: 604-233-3313  
E-mail: [mliu@richmond.ca](mailto:mliu@richmond.ca)

**Purchasing**

Sheryl Hrynyk  
Purchasing Department  
Tel: 604-276-4135  
E-mail: [purchasing@richmond.ca](mailto:purchasing@richmond.ca)

Any interpretation of, additions to, deletions from, or any other corrections to the Contract documents, will be issued as written addenda by the City of Richmond. It is the sole responsibility of the potential bidders to check with BCBid, the City's Website and/or the City's Purchasing Section to ensure that all available information has been received prior to submitting a bid.

12. Upon receipt of the Contract documents, the Tenderer shall be responsible for checking the pages in the specifications against the pages listed in the Index and ensure that all Contract Documents are complete and shall notify the Owner immediately should any set of Contract Documents be incomplete.
13. It is the intention of the Owner not to award the Contract to any Tenderer who does not furnish satisfactory evidence that he has the ability and experience to perform the various works covered under this contract, and that he has sufficient capital and plant to enable him to execute the said works successfully, and to the satisfaction of the Owner, and to



**INSTRUCTIONS TO TENDERERS (Cont'd)**

- complete and deliver said works as tendered in his tender. The successful Tenderer shall be required to submit a detailed supply schedule.
14. Tenders may be withdrawn by written notice only, provided such notice is received at the office of the City Purchasing and Risk Manager prior to time set as closing time for receiving Tenders.
  15. No Tender shall be permitted to be withdrawn for any reason whatsoever without the consent of the City after the closing date for submission of Tender has expired.
  16. Tenders shall be open for acceptance by the City for sixty (60) calendar days after the opening of Tenders. The successful Tenderer will be notified in writing by the City of the acceptance of his Tender as expeditiously as possible.
  17. Upon award of contract to the successful tenderer, the owner will return the Bid Bonds or Tender Deposits received for this tender.
  18. Tenderers **MUST TENDER** on all of the materials described in the Specifications.
  19. The signature of the Tenderer shall be under seal and in his handwriting or, if the Tenderer is a corporation, the tender shall be executed under its corporate seal.
  20. Tenders which are incomplete, illegible or obscure, or that contain additions not called for, erasures, alterations, errors or irregularities of any kind, or contain prices which appear to be unbalanced as to be likely to adversely affect the City, may be rejected as informal. All blanks must be legibly and properly filled in. The City reserves the right to waive informalities at its discretion.
  21. Each Tenderer shall state on the list provided to be submitted as part of his Tender, information regarding their previous Contracts. It is the intention of the City not to award the contract to any Bidder who does not furnish satisfactory evidence that he has the ability and experience to perform the various works covered under this Contract, and that he has sufficient capital and plant to enable him to execute the said works successfully, and to the satisfaction of the City, and to complete and deliver said works as quoted in his Tender.
  22. Bidders are advised that submissions of Tenders shall be in compliance to the Freedom of Information and Privacy Act.
  23. Selection of the sports field base construction materials to be included in the Tender will be made by the Tenderer based on the specification requirements included in Technical

INSTRUCTIONS TO TENDERERS (Cont'd)

Specifications herein. Tenderers are required to provide samples of all materials tendered directly to :

Marcus Liu  
Parks Department  
City Works Yard  
5599 Lynas Lane,  
Richmond, BC, V7C 5B2

Tel: 604-233-3313  
E-mail: [mliu@richmond.ca](mailto:mliu@richmond.ca)

24. Examine the project site either personally or through a representative and surrounding properties before submitting a Tender and be familiar with local conditions that may in any manner affect cost, progress or performance of the Work, including any related Federal, Provincial or Municipal laws, ordinances, rules or regulations.
25. The Place of Work, rights of way for access thereto and other lands designated for use by the Tenderer in the performance of the work shall be coordinated with other Contractors performing work on the site.
26. Any interpretation of, additions to, deletions from, or any other corrections to the Contract documents, will be issued as written addenda by the City of Richmond. It is the sole responsibility of the potential bidders to check the City of Richmond Web Site, BC Bid and or/the Purchasing Section to ensure that all available information has been received prior to submitting a bid.

**SCHEDULE OF QUANTITIES AND PRICES**

The City shall pay in lawful money of Canada the amount shown for the following items subject to the conditions of the Contract Documents.

**Supply and Delivery of Material**

| ITEM | DESCRIPTION                      | Quantity/Metric Ton | Unit Price | Total Price |
|------|----------------------------------|---------------------|------------|-------------|
| 1    | Top Course Permeable Aggregates  | 2640                | \$         | \$          |
| 2    | Base Course Permeable Aggregates | 6600                | \$         | \$          |
| 3    | Concrete Sand                    | 2700                | \$         | \$          |
| 4    | “Birdseye” Drainage Gravel       | 2200                | \$         | \$          |
| 5    | Binder Crush Gravel (Road Base)  | 800                 | \$         | \$          |

Subtotal \$ \_\_\_\_\_

Provincial Sales Tax \$ \_\_\_\_\_

Goods and Services Tax \$ \_\_\_\_\_

Total Quoted Amount \$ \_\_\_\_\_

**(This amount shall be carried forward to the Tender Form)**

\_\_\_\_\_  
Initials of Signing Officer

### LIST OF PREVIOUS CONTRACTS

The Tenderer has recently undertaken and completed the Contracts described following and authorizes the City of Richmond to inquire as to the nature of the Tenderers performance on these contracts. These Contracts must include North American reference contacts using proposed equipment and feature set in the base bid for this Request for Tender.

|  | DESCRIPTION OF CONTRACT | TOTAL PRICE OF CONTRACT | DATE COMMENCED | DATE COMPLETED |
|--|-------------------------|-------------------------|----------------|----------------|
|--|-------------------------|-------------------------|----------------|----------------|

Customer:  
Contact Name:  
Contact  
Number:  
Located at:  
Contract for:  
Installation  
Date:

---

Customer:  
Contact Name:  
Contact  
Number:  
Located at:  
Contract for:  
Installation  
Date:

---

Customer:  
Contact Name:  
Contact  
Number:  
Located at:  
Contract for:  
Installation  
Date:

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(If additional space is required, attach additional sheets)

## Technical Specifications

### Scope of Work

The City of Richmond is seeking qualified Tenderers to supply and deliver sports field construction base materials for an in-filled artificial turf playing field surface system at **Hugh Boyd Park** located at 4040 Francis Road, in time for the fall 2006 sports season opening on September 29<sup>th</sup>, 2006. The total area required for an in-filled artificial turf playing field surface system is approximately 24,000 square metres (258,342 sq. ft) It is anticipated that the sub-base and base construction of the field will be completed by the end of July and ready for the artificial turf playing field surface system installation.

The work required by these specifications includes:

### 1. GENERAL

Supply and Deliver:

- 2640 metric tonnes of 12.5mm Top Course Permeable Aggregates specifically designed for synthetic turf base and sub-base installations.
- 6600 metric tonnes of 25mm Base Course Permeable Aggregates specifically designed for synthetic turf base and sub-base installations.
- 2700 metric tonnes of concrete sand
- 2200 metric tonnes of “birds eye” pea gravel
- 800 metric tonnes of binder crush gravel (road/sidewalk base course)

Provide:

- Provide sieve analysis reports and specifications of all materials
- Provide samples of all materials
- Provide history of all local supply of materials relating to Synthetic Turf Sports Field Base Construction

### Details

The Supply and Delivery of 6600 metric tonnes of base course aggregates, 2640 metric tonnes of top course aggregates, 2700 metric tonnes of concrete sand and 2200 metric tonnes of “birds eye” pea gravel to the construction site at Hugh Boyd Park by Truck and Transfer method as per the City of Richmond’s Construction Supervisor requirements. The number of truck loads of materials required per day will vary depending on construction scheduling, equipment and labour availability. The City of Richmond’s Construction Supervisor, and/or his foremen will provide 24 hour notice to the Tenderer with volume requirements during the construction period.

Construction of the Synthetic Sports Field Complex is scheduled to start on the first week of June, 2006 and to be completed by the end September 2006.

All materials shall meet the City of Richmond's Specifications as listed:

### **Permeable Sportsfield Aggregates**

Shall be of high quality, well selected, classified and washed granite rock. Aggregates shall not contain any salt, silt or clay. The quality of the aggregates shall consist of particles that are 100% fractured with a consistent uniform particle size distribution, with excellent proctor percentages & infiltration rates and durability, and allow for water, roots and oxygen to maintain satisfactory growing conditions. Aggregates shall pass a minimum infiltration test of 350mm per hour (combined top and base course).

#### **Particle Size Specifications for Aggregates**

The materials shall conform to the following gradation requirements. Slight variances will be accepted.

| <b>Sieves (ASTM)</b> | <b>Permeable Aggregates<br/>12.5mm Top Course (%)</b> | <b>Permeable Aggregates<br/>25mm Base Course (%)</b> |
|----------------------|---|--|
| 25 mm                | --  | 100  |
| 19 mm                |   | 95   |
| 12.5 mm              | 100   | 70   |
| 9.5 mm               | 85  | 45   |
| 4.75 mm              | 45  | 30   |
| 2.50 mm              | 30  | 20   |
| 1.18 mm              | 15  | 15   |
| 0.6 mm               | 10  | 10   |
| 0.3 mm               |   | 5  |
| 0.15 mm              | 4   | 5  |
| 0.075mm              | >2  | >3   |

### **Concrete Sand**

Shall be high quality concrete sand & well selected, classified and washed. Sand shall not contain any salt, silt or clay. The quality of sand shall exhibit regular distribution and consist of particles that are well-rounded. The void ratio shall be approximately 30% to allow for water, roots and oxygen to maintain satisfactory growing conditions. The moisture content shall not exceed 7%.

**“Birdseye” Stone/Drainage Gravel**

Gravel shall be granular, durable round rock free from organic material, toxic substances, and mineral particles larger or smaller than the stated size range below. Gravel shall be well-rounded with a void ratio of approximately 50% and the moisture content shall not exceed 7%.

**Gradation Specifications for Sand and Gravel**

The materials shall conform to the following gradation requirements. Slight variances will be accepted.

| <b>Screen Size</b> | <b>Concrete Sand<br/>Percentage Passing</b> | <b>Birdseye Stone<br/>Percentage Passing</b> |
|--------------------|---|--|
| 10.0 mm            | --  | 100  |
| 5.0 mm             | 100   | 60   |
| 2.5 mm             | 95  | 5  |
| 1.25 mm            | 75  | 1  |
| 0.630 mm           | 55  |  |
| 0.315 mm           | 25  |  |
| 0.160 mm           | 5   |  |
| 0.080 mm           | 1   |  |

**Material Samples**

Samples of the materials shall be submitted by the bid closing. A sieve analysis identifying product name, source and specifications shall accompany samples. Samples shall be in a plastic bag or bucket and clearly show the name & source of the material, and bidder/supplier's name.

## **General Conditions of the Contract**

### **1 Definitions**

The two parties to this contract are the Contractor and the City, defined as follows:

**The Contractor:** The successful tenderer for the work upon receipt of a purchase order and written acceptance of his Tender from the City.

**The City:** City of Richmond.

**Contract Documents:** Means and includes the Instructions to Bidders, Tender Form, Schedule of Quantities and Prices, Specifications, General Conditions of the Contract, and the awarding Purchase Order to the successful bidder.

**Materials:** All components and materials required for the installation of an artificial turf playing field surface system.

### **2 Responsibility for Materials**

The Contractor shall be responsible for the materials covered by this contract until they are delivered at the designated delivery point, regardless of the point of inspection; and the contractor shall bear all risks of loss or damage to rejected supplies after notice of rejection.

### **3 Inspection**

The Contractor will be required to inspect and test all proposed materials prior to delivery. The Contractor will also be required to provide the City of Richmond with detailed testing results for their approval prior to shipment.

All materials shall be subject to inspection and test by and shall meet the approval of the the Owner and his decision shall be final and binding upon all parties.

In case any materials otherwise not in conformity with the specifications of the contract, the Owner shall have the right either to reject them or to require replacement materials. Acceptance or rejection of the materials shall be made as promptly as practicable after delivery, but failure to inspect and accept or reject supplies shall not relieve the contractor from responsibility for such supplies as are not in accordance with the specifications.

### **4. Payments**

Payments will be made to suppliers based on each delivery ticket. Transactions will be posted daily accumulating all the activity from a respective vendor. Cheques will be issued weekly from activity in the preceding week.



**5. Insurance**

- (a) The Contractor shall provide at their own cost insurance which they are required by law to provide or which they consider necessary to fulfill this contract.
- (b) **Automobile Liability Insurance**  
The Contractor shall provide, maintain and pay the premiums, and any applicable deductible, for all automobile liability insurance in respect of licensed vehicles, which insurance shall have limits of not less than two million dollars (\$2,000,000) inclusive per occurrence for bodily injury, death, and/or damage to property, and shall be in the following form:
  - .1 standard owner's form automobile policy providing third party liability and accident benefits insurance and covering licensed vehicles owned or operated by or on behalf of the Contractor.
  - .2 standard non-owned automobile policy including standard contractual liability endorsement.

**6. Liens**

The Contractor shall fully indemnify the City from and against any and all liability or expenses by way of legal costs or otherwise in respect of any claim which may be made for a lien or charge at law or inequity or to any claim or liability under the Builders Lien Act, or to any attachment for debt, garnishee process, or otherwise.

**7. Default**

- (a) The City may, by notice of default to the contractor, terminate the whole or any part of this contract if the contractor fails to make delivery of the supplies within the time specified, or to perform any other provisions of this contract.
- (b) In the event the City terminates this contract in whole or in part as provided in clause (a) the City may procure supplies or services similar to those so terminated, and the contractor shall be liable to the City for any excess costs for such similar supplies or services.
- (c) The contractor shall not be liable for any excess costs under clause (b) if failure to perform the contract arises by reason of strikes, lockouts, acts of God or acts of the City.

**8. Taxes**

Unless otherwise provided herein, the Contractor shall pay all government sales or excise taxes in force at the date of the Agreement, provided that any increase or decrease in such taxes shall increase or decrease the amount due under the Contract accordingly. Invoices shall show the appropriate amounts for Goods and Services Taxes and Provincial Sales Taxes separately.

**9. Laws**

The laws of British Columbia shall govern the work.

**10. Time**

Time shall be the essence in this Contract.

**11. Assignment**

Neither party to the Contract shall assign the Contract without the written consent of the other.

**12. Changes**

The City may make changes to the Contract and time and value shall be adjusted accordingly, except for emergencies all changes shall be made by written order.

**13. Notices**

Any notice required to be given in this Contract shall be deemed to be duly given to the City if sent by registered mail addressed to the City's Manager - Purchasing and Risk at "City Hall, 6911 No. 3 Rd, Richmond, BC V6Y 2C1" and to the Contractor if sent by registered mail addressed to the Contractor at the address set forth in the Tender.

**14. Delivery to Site**

Supply and delivery of materials to the site will have to be coordinated with the City of Richmond Parks Construction Supervisor, and/or his designated foremen during the construction to install play field base, drainage, concrete edges, fencing and any other components necessary.

**15. Claims for Additional Costs**

Claims for additional costs will not be entertained with respect to conditions which would reasonably have been ascertained by an inspection of the site prior to Tender closing date.

### **Form of Agreement**

THIS AGREEMENT made the XX day of month, in the year Two Thousand and Six by and between

#### **THE CITY OF RICHMOND**

herein (and in the General Conditions and other Contract Documents) called the "Owner",

**AND**

herein (and in the General Conditions and other Contract Documents) called the "Contractor",

WITNESSETH: That the Owner and the Contractor undertake and agree as follows:

#### **ARTICLE A-1 - The Contractor shall:**

- a. provide all the materials and perform all the work specifically as described in the specifications for the Contract titled:

#### **CONTRACT - T.2820**

#### **Supply and Delivery of Sports Field Base Construction Materials at Hugh Boyd Park**

which have been signed in duplicate by both parties, and which were prepared by the Owner and any person duly authorized to act on his behalf acting as, and herein , and

- b. do and fulfil everything indicated by this Agreement, and
- c. satisfactorily complete, as certified by the Owner, all the work by the 22<sup>nd</sup> day of September , 2006.

#### **ARTICLE A-2**

The specifications referred to in Article A-1 are described in the Contract Documents. The Contract Documents shall consist of the following:

- a. the Instructions to Tenderers;
- b. the Tender Documents;
- c. the Form of Agreement;

- d. the Schedule of Quantities and Prices;
- e. the General Conditions of the Contract;
- f. the Specifications; and

### **ARTICLE A-3**

- a. The owner shall pay to the Contractor in lawful money of Canada for the performance of the Contract.
- b. The amount payable for the performance of the contract shall be  
  
as described in the specification with the amount as shown in the Contract Document

### **ARTICLE A-4**

The Owner shall pay on account for the works covered by this agreement subject to the Terms of Payment and Holdback clauses of the General Conditions of the Contract.

### **ARTICLE A-5**

Extra work shall be performed on a change order basis. A fee of 10% shall be allowed for prime contractors overhead and profit.

### **ARTICLE A-6**

The cost of the work shall include all the materials, appliances, labour and other costs incidental to completing the requirements of this contract as same shall apply to the extra work.

### **ARTICLE A-7**

The "General Conditions of the Contract" hereto annexed and the aforesaid specifications and drawings and all other Contract Documents, are all to be read into and form part of this Agreement and the whole shall constitute the Contract between the parties, and it shall inure to the benefit of and be binding upon them and their successors, executors, administrators and, subject to the General Conditions of the Contract, their assigns.

### **ARTICLE A-8**

All communications in writing between the parties or between them and the Owner shall be deemed to have been received by the addressee if delivered to the individual or to a member of the firm or to an officer of the corporation for whom they are intended or if sent by mail or by telegram, addressed as follows:

The Owner Representative's mailing address:

Mike Redpath  
City of Richmond  
5599 Lynas Lane  
Richmond, B.C. V7C 5B2  
Tel No.: 604- 244-1275

**ARTICLE A-9**

All communications concerning the specifications shall be directed to Marcus Liu and or designate of the City of Richmond's Parks Department at 604-233-3313.

IN WITNESS WHEREOF the parties hereto have caused these presents to be executed, the date and year above written.

SIGNED, SEALED AND DELIVERED by

with Corporate Seal affixed in the presence of its duly authorized signing officers:

\_\_\_\_\_  
Name and Position

\_\_\_\_\_  
Name and Position

SIGNED, SEALED AND DELIVERED by the City of Richmond with Corporate Seal affixed in the presence of

\_\_\_\_\_  
Mayor, MALCOLM D. BRODIE

\_\_\_\_\_  
City Clerk, DAVID WEBER

|   |
|---|
| CITY OF RICHMOND                            |
| APPROVED<br>As to content only              |
| Dept. Head                                  |
| APPROVED<br>As to form                      |
| Solicitor                                   |
| DATE OF COUNCIL APPROVAL<br>(if applicable) |