

## CALL FOR TENDERS

### Contract T. 3407

#### **Contract: Supply and Installation of STEVESTON COMMUNITY CENTRE FITNESS ROOM RENOVATION**

The City of Richmond invites tenders for a Supply and Installation Construction Project at the above location. Work under the Contract generally comprises:

Remove the existing sauna to provide for more usable Fitness Centre Space.

The *Contract Documents* are available on or after Tuesday, October 7, 2008 during normal business hours at Front of House of the Richmond City Hall at:

6911 No. 3 Road, Richmond, BC, V6Y 2C1

on payment of a **non-refundable** amount of \$50.00 including GST payable to:

**City of Richmond**

The *Contract Documents* are available for viewing at:

Front of House, Information Counter, Richmond City Hall, 6911 No. 3 Road, Richmond and Vancouver Regional Construction Association, 3636 #. 4<sup>th</sup> Avenue, Vancouver.

**Note:** There will be a site visit conduction on Friday, October 17, 2008 at 9:00am, with sign-in attendance forms. Potential Tenderers are asked to meet at the site, 4111 Moncton Street, in the City of Richmond. The City **strongly encourages** all potential Tenderers to attend this tour. No other tours will be organised or arranged for this project..

**Tender Closing Time:** 3:00 PM local time

**Tender Closing Date:** Thursday, October 23, 2008. There will not be a public opening following the closing and a list of bids will be available by contacting Purchasing after 4:00 p.m. local time.

**Tender Submission Address:** Manager – Purchasing & Risk  
Front of House, Richmond City Hall  
6911 No. 3 Road, Richmond, BC, V6Y 2C1

A valid tender consists of a submission delivered on time complete with the required Bid Bond, Undertaking of Surety and Undertaking of Liability Insurance.

The lowest or any tender will not necessarily be accepted.

Manager – Purchasing & Risk