

CITY OF RICHMOND INVITATION TO TENDER

Contract T.3868

Contract: Construction Services For Job Order Contract T.3868

The City of Richmond invites tenders for a Prime Contractor for the City's Job Order Contract (JOC) Program.

A contract, if awarded, resulting from this tender call will be an indefinite quantity contract, pursuant to which the Prime Contractor will perform an ongoing series of individual projects at different locations within the City of Richmond. The Contract Documents include a Construction Task Catalog® (CTC) containing construction tasks with preset unit prices. All of the unit prices are based on local labour, material and equipment prices and are for the direct cost of construction.

Bidders will bid two adjustment factors to be applied to the unit prices. The first Adjustment Factor is for performing work during Normal Working Hours and a second Adjustment Factor is for performing work during Other Than Normal Working Hours. These two Adjustment Factors apply to each task in the CTC for the duration of the contract.

Work will be set forth in the Detailed Scope of Work referenced in the individual Job Orders. The Prime Contractor is required to complete each Detailed Scope of Work for the Job Order Price within the Job Order Time. Job Order Price is determined by multiplying the preset unit prices by the appropriate quantities and by the appropriate Adjustment Factor. The Job Order Price shall be a lump sum, fixed price for the completion of the Detailed Scope of Work. Separate Job Order(s) will be issued for each Project. Extra work, credits, and deletions will be contained in additional Job Orders.

The term of the Contract will be three (3) years with two additional one year renewal options. The Minimum Contract Value for any Contract resulting from this Tender call will be \$50,000. The Prime Contractor(s) could potentially receive Job Orders totaling an estimated maximum of \$2,000,000 to \$3,500,000 per year during the base period of the Contract. The form of contract will be CCDC2 2008 and City of Richmond Supplemental Conditions.

The successful Prime Contractor will be issued Purchase Orders for each individual Job Order. The Prime Contractor is not guaranteed to receive any specific amount of Job Orders for the duration of any Contract resulting from this tender call. The City has no obligation to issue Job Orders in excess of the Minimum Contract Value.

The Contract Documents are available for on or after Monday, March 1, 2010, 12:00 Noon during normal business hours at Front of House of the Richmond City Hall at:

6911 No. 3 Road, Richmond, BC, V6Y 2C1

Vendors are responsible for arranging their own Couriers for pickup up copies of the documents. All Couriers must be prepared to complete the Tender Document form with Company Name, Contact Information, Telephone Number, Fax Number, and E-mail address.

The Contract Documents are available for viewing at:

Front of House, Richmond City Hall, 6911 No. 3 Road, Richmond and Vancouver Regional Construction Association, 3636 East 4th Avenue, Vancouver.

Note: There will be a pre-tender meeting on Wednesday, March 10, 2010 at 9:30 am, with sign-in attendance forms. Potential Bidders are asked to meet at, Richmond City Hall, 6911 No. 3 Rd, Room M.2004, in the City of Richmond. The City **strongly encourages** all potential Bidders to attend this meeting. No other pre-bid meetings will be held for this project.

Tender Closing Time: 3:00 PM local time

Tender Closing Date: Wednesday, March 31, 2010

There will not be a public opening following the closing and a list of bids will be available by contacting Purchasing after 12:00 pm local time, Thursday, April 1, 2010.

Tender Submission Address: Manager, Purchasing
Front of House, Richmond City Hall
6911 No. 3 Road, Richmond, BC, V6Y 2C1

Manager, Purchasing