



Business & Financial Services Department
Telephone: 604-276-4097
Fax: 604-276-4162

March 25, 2010
File

Dear Sir/Madame,

Re: Addendum #3 T. 3868 Job Order Contract

The following change is hereby made a part of the Tender Documents as fully and wholly as if the same were fully set for the therein:

1. The first term of the Contract is three (3) years.
2. **Question:** Is each job order during the first term of the Contract a minimum of \$50,000.00 or is the cumulative value of all the job orders for the first term a minimum of \$50,000.00 and individual job order could be as small as \$25.00 to \$1000.00?

Answer: The average minimum job order is estimated to be \$20,000.00. The minimum cumulative value of all job orders for the first term is \$50,000.00.

Yours truly,

Sumita Dosanjh
Buyer II - Contracting Specialist
City of Richmond