



City of Richmond

May 18, 2011
File: 02-0775-50-4311/Vol 01

**Business and Financial Services
Department
Finance Division**
Telephone: 604-276-4218
Fax: 604-276-4162

Attention: To All Bidders

Dear Sir/Madame:

Re: T.4311 Recycling Depot Container Collections & Recycling Services - Addendum 1

This Addendum includes items of clarification, forms part of the Contract Documents and shall be read, interpreted and coordinated with all other parts. Please review and consider the following information in the preparation of your proposal:

Questions and Answers

Q1) On page 3, section 8.3, it is stated “the tenderer must enter it’s corporate name on the final page of the tender form”. Please confirm which specific page this refers to ?

A1) Final page of the tender documents section is page: XI

Q2) When is the anticipated award date?

A2) We are aiming to award before July 1, 2011.

Q3) On page 21, section 16.8, states that revenue cheques are to be issued monthly. Would a credit on monthly invoices about be acceptable?

A3) No, this is not acceptable. Please supply a cheque, then send us an invoice. The two transaction should be separate.

Q4) “Unit freight per trip” – does this refer to bin hauls per month (waste/rebate per MT in addition to)?

A4) Yes

Q5) Can you clarify what Bonds are required once the contract is awarded. On page 21, section 21.0, you refer to the Performance Bond only. Is a Labour and Material Bond really necessary?

A5) We require a Bid Bond, Performance Bond and a Labour and Material Bond

Q6) On page 27, Item F, it is difficult to identify a contaminated load because of the nature of how the bins are loaded and the driver can only get a visual of the top of a loaded roll-off bin or not at all in the case of a compactor . Any downgrades should take place at the recycling plant when the load can be inspected after it is dumped onto the tipping floor. Please clarify.

A6) Once the contractor accepts and hauls the material away, the contractor is responsible for the load and cannot reject the load afterwards. If there is a concern about contamination, it will need to be addressed when the contractor arrives to collect the bin. The contractor will have to identify the

contamination prior to hauling the material away, and our staff on site would work to remove the contamination. We have staff on site at all times who are monitoring contamination and this has not been an issue in the past.

Q7) On page 27, Material Processing - section 2.2 (e) what does “out-throw” mean ?
Does this mean that the successful hauler will be responsible for removing any contamination from rejected loads, and only five percent (5%) of the total monthly materials hauled can result in being deemed one hundred percent (100%) contaminated and therefore waste ? Please clarify.

A7) Out-throw is defined on page 11. It is principally designed to ensure the contractor doesn't accept materials for recycling and then dump them in a landfill or incinerator. Section 2.2 e) means that once the contractor has taken the materials (thereby accepting them as recyclable), they cannot throw out or dispose of any more than five percent (5%). If the load has been deemed rejected as outlined on Page 27, Item f), the contaminated material from that rejected load is not included in the five percent (5%) out-throw. We have staff on site that are monitoring the loads regularly, so contamination has not been an issue for us in the past

Q8) When are services [hauling] performed ?

A9) A “typical” schedule is as follows:

Green Waste Roll Offs - Tuesdays and Fridays

Cardboard and Mixed Paper Compactors - Tuesdays and Fridays

Plastic and Newspaper Roll Offs - Once or Twice per week

Magazine and Aluminium Roll Offs - on call

Although this can vary and change according to volumes and statutory holidays.

Bidders must sign and include this Addendum with their submission.

Signature, Name and Title

Yours truly,

Daianna Panni

Buyer I

DP:dp

pc: