



SOUTH ARM COMMUNITY ASSOCIATION

8880 Williams Road, Richmond, British Columbia V7A 1G6 • Telephone 604-238-8060 • Fax 604-238-8065

VARIETY DANCE INSTRUCTOR

Applications are being accepted for the position of Dance (Variety) Instructor at South Arm Community Centre, with the potential of instruction at other sites. Reporting to the Youth Development Coordinator, Recreation Leader, and/or Community Facilities Coordinator, the instructor is responsible for the facilitation and planning of dance programs for children and youth ages 3-18 years within a recreation and cultural services setting.

Duties and Responsibilities

- Plan, implement and evaluate developmentally appropriate dance activities with supporting lesson plans that are creative, flexible and adaptable. Provide a safe, positive and well-managed learning environment.
- Positively communicate with other staff, volunteers and parents. Be a positive role model for participants.
- Follow Community Centre and off-site protocol for emergency situations.
- Ensure the safety of all individuals participating.
- Ensure the physical and emotional environment is safe for children and youth ages 3-18 years.
- Clean and maintain room and equipment; assess equipment on a regular basis and report damaged items to supervisor.
- Ensure appropriate set up, take down and maintenance of program room and space.
- Provide evaluation and feedback to supervisor regarding program content.
- Fill out accident and/or incident report forms and submit accordingly.
- Other related duties as assigned and may vary according to facility.

Required Qualifications

- Post secondary degree or diploma in a performing arts and/or equivalent combination of education in cheerleading or dance fitness and a minimum of 2 years teaching/volunteer experience in a dance setting.
- Ability to develop curriculum.
- Experience working with youth and/or children.
- Standard First Aid and CPR Level C (or higher).
- Police Information Check.

Desired Qualifications

- Training and/or experience with individuals that require extra support.
- AED training.
- Second language.

Hours, Compensation & Benefits

- Must be available for weekday evenings.
- Flexible availability, including weekends, is an asset.
- \$27.41 - \$37.56 (Wages as of September 1, 2024)

Interested candidates may apply for this position by sending a resume with cover letter that reflects their knowledge, skills and abilities relevant to the position. Applications will be reviewed starting **Saturday, September 5, 2026**, and accepted until the position is filled. Please send your application to:

Paula Parman, Community Facilities Coordinator
E-mail: southarm@richmond.ca

The South Arm Community Association thanks all applicants in advance for their interest. Only those candidates under further consideration will be contacted. Duties may be carried out in a City owned facility, however the City is **not** the Employer for this position.