

- 6. How do your project goals relate to your mission / mandate?**

- 7. Is this an existing project?**

- 8. Please describe the project, the primary program of activities and key participants.**

- 9. Please provide a planning timeline for the projects that includes key milestone dates, the activity, and who is responsible for the activity.**

- 10. What are your plans to promote your project or event?**

- 11. Describe planning for volunteers.**

- 12. Please identify key contributing partners and participants who will be engaged in this project.**

13. Describe how the key contributors (listed above) will contribute to the project's goals.

14. Please provide a brief biographical summary (max. 200 words per person) for each of the key project contributors.

15. What is the intended public audience you wish to engage (e.g. diverse communities, neighbourhoods, artists, residents, visitors, cultural tourists)? *Does your project/organization facilitate intercultural interaction and promote intercultural understanding, and if so, how?*

16. How many Richmond artists will be involved with this project and please describe their involvement:

17. Projected Number of Participants:

18. Projected Number of Attendees:

19. Number of Participants in previous similar projects:

20. Number of Attendees in previous similar projects:

21. Cost of Admission for Attendees: