



## EMPLOYMENT OPPORTUNITY – FLAMENCO DANCE INSTRUCTOR

South Arm Community Association is now accepting applications for a **Flamenco Dance Instructor**. Reporting to the Seniors Coordinator or Community Facilities Coordinator, is responsible for leadership and planning of dance programs within a community services setting for ages 55+.

### Duties and Responsibilities

#### Programming

Plan, implement and evaluate developmentally appropriate dance activities with supporting lesson plans that are creative, flexible and adaptable. Provide a safe, positive and well-managed learning environment.

#### Supervision

Responsible for the supervision and leadership of volunteers.

#### Customer Service/Communication

Greet participants at the beginning of each class and discuss program information.

Provide a supportive learning environment.

Be a positive role model for participants.

#### Safety and Risk Management

Follow Community Centre and off-site protocol for emergency situations.

Ensure the safety of all individuals participating.

Ensure the physical and emotional environment is safe for participants.

Clean and maintain room and equipment; assess equipment on a regular basis and report damaged items to supervisor.

Ensure appropriate set up, take down and maintenance of program room and space.

#### Administration

Provide evaluation and feedback to supervisor regarding program content.

Petty cash management.

Fill out accident and/or incident report forms and submit accordingly.

Obtain off-site rental information and/or contract; liaise with off-site point of contact.

Other related duties as assigned and may vary according to facility.

### Required Qualifications

Post-secondary degree or diploma in performing arts and/or an equivalent combination of education and a minimum of 2 years teaching/volunteer experience in a performing art setting.

Ability to develop a curriculum.

Standard First Aid and CPR Level B (or higher).

Police Information Check.

### Desired Qualifications

Training and/or experience with individuals that require extra support.

Minimum one years' experience teaching/volunteer experience with seniors aged 55+.

AED training.

Second language is an asset.

### Hours of Work and Remuneration:

- Please note the above is subject to flexibility based on operational needs.
- Ranging from \$27.41-\$37.56/hour (wages as of September 1, 2024) + 4% in lieu of vacation

Interested candidates may apply for this position by sending a **cover letter and resume** to:

Francis Rodricks - South Arm Community Centre

8880 Williams Rd.

Richmond, B.C. V7A 1G6

Email: [FRodricks@richmond.ca](mailto:FRodricks@richmond.ca)

**Deadline for receiving applications is Monday, April 13, 2026.**

The South Arm Community Association thanks all applicants in advance for their interest.

Only those candidates under further consideration will be contacted.